

EUROPEAN UNIVERSITY OF LEFKE

Regulations for Summer School

These regulations are prepared in accordance with the relevant articles of the Regulations for Associate and Undergraduate Degree Education and Examinations of the European University of Lefke, Cyprus Science Foundation (CSF).

PART I: GENERAL PROVISIONS	1
Article 1 Aim	1
Article 2 Scope	1
Article 3 Definitions	2
PART II: PRINCIPLES RELATING to the SUMMER SCHOOL	2
Article 4 Purpose of the Summer School.....	2
Article 5 Duration of Summer School	2
Article 6 Course Selection, Application and Registration	3
Article 7 Course Registration and Withdrawal	3
Article 8 Attendance	4
Article 9 Fees.....	4
PART III: SUCCESS and EXAMINATIONS	4
Article 10 Examinations and Evaluations.....	4
Article 11 Graduation	4
Article 12 Courses Taken from other Universities	5
Article 13 Students on Probation.....	5
Article 14 Special Student	5
PART IV: MISCELLANEOUS and FINAL PROVISIONS	5
Article 15 Repeal.....	5
Article 16 Cases to which no Provision Applies	5
Article 17 Enforcement.....	6
Article 18 Execution.....	6

PART I: GENERAL PROVISIONS

Article 1 Aim

The aim of these regulations is to specify the principles relating to the Summer School programme which is carried out during the summer months, i.e. the period excluding the Fall and Spring semesters, at the Faculties and Schools of the European University of Lefke.

Article 2 Scope

These regulations cover the provisions relating to the methods and the principles to be adopted in the Summer School Programme at the European University of Lefke at the levels of associate and undergraduate degrees.

Article 3 Definitions

Terms and abbreviations used in these regulations refer to the following meanings:

- a) “University” refers to the European University of Lefke.
- b) “Board of Trustees” refers to C.S.F. (Cyprus Science Foundation) Board of Trustees.
- c) “Rector” refers to the Rector of European University of Lefke.
- d) “Senate” refers to the Senate of European University of Lefke.
- e) “The Administrative Board” refers to the Administrative Board of European University of Lefke.
- f) “Unit” refers to Faculties or Schools of European University of Lefke.

PART II: PRINCIPLES RELATING to the SUMMER SCHOOL

Article 4 Purpose of the Summer School

The purposes of the Summer School are as follows:

- (a) to ensure the continuity of education services provided by the University during the summer months,
- (b) to enable students to enrol in the courses from any previous semester that they were unable to pass or take, or the ones they want to repeat to increase their GCPAs and to increase the quality of education by preventing the classes being overpopulated in the Departments,
- (c) to benefit from academicians, who are working at other higher education or research institutions and available during summer months, by offering courses, seminars and similar activities to be conducted by them,
- (d) to enable students from other universities to benefit from the EUL Summer School courses,
- (e) to enable Public and Private Sector personnel to benefit from the EUL Summer School courses with Special Student status,
- (f) to enable students with a high honours degree to graduate earlier.

Article 5 Duration of Summer School

The Summer School is offered between the Spring and Fall semesters and this period cannot be longer than seven weeks. The amount of class hours for each course offered in the Summer School Programme is equal to the total class hours of that course in a regular semester. The dates of the beginning and the end of the Summer School are indicated in the academic calendar.

Article 6 Course Selection, Application and Registration

- (a) Summer School courses cannot be offered as a replacement for the Fall and Spring semester education. All required and elective courses in associate and undergraduate degree programmes are offered in the due semesters and cannot be put off to the Summer School period.
- (b) The minimum number of students and groups for associate and undergraduate degree courses at the Summer School is determined by the University Administrative Board.
- (c) Courses to be offered in the Summer School Programme and the course instructors are determined two weeks before the Spring Semester final examinations with the assent of the relevant Departments and upon the approval of the Committees of the relevant units. Decision relating to the courses to be offered are finalized after the approval of the Senate and announced by the relevant units.
- (d) Students who will register for the Summer School should complete preregistration and final registration procedures on the dates stated in the academic calendar.

Article 7 Course Registration and Withdrawal

Taking courses within the Summer School Programme is optional. A student is allowed to take three courses at most in the summer period on condition that the total credit value of the courses taken does not exceed 12. The Summer School period is not included in the actual education period stated in the relevant article of the Regulations for Associate and Undergraduate Degree Education and Examinations. However, this period can be regarded as a normal semester if a student is given an extension at the end of the maximum education period or in the evaluation of student success.

Students who want to benefit from the Summer School Programme,

- (a) can retake the courses which s/he failed with “D-“, “F”, “FA”, or “U” grade during the actual education period in accordance with Article 22 of the Regulations for Associate and Undergraduate Degree Education and Examinations on condition that these courses are offered in the Summer School,
- (b) (Regarding students who have received an academic warning) can take the courses that should be repeated as required by the Article 27 item f/(i) and/or f/(ii) of the Regulations for Associate and Undergraduate Degree Education and Examinations,
- (c) can retake the courses they want to repeat in accordance with the Article 18 item e/(iii) of the Regulations for Associate and Undergraduate Degree Education and Examinations on condition that these courses are offered in the Summer School,
- (d) can take the prerequisite courses or courses with prerequisites in accordance with the Article 18 item (c) of the Regulations for Associate and Undergraduate Degree Education and Examinations on condition that these courses are offered in the Summer School,
- (e) can withdraw from a registered course in the Summer School within the period stated in the academic calendar. In the case of a withdrawal, the provisions stated in Article 28 of the Regulations for Associate and Undergraduate Degree Education and Examinations are applied.

Article 8 Attendance

Attendance in the courses in the Summer School Programme is compulsory. Even if the attendance criteria of a specific course have been met previously, the compulsory attendance condition to that course in the Summer School must still be complied with. Regarding the attendance requirement, the provisions of relevant article of the Regulations for Associate and Undergraduate Degree Education and Examinations are applied.

Article 9 Fees

The Summer School fees are determined by the Board of Trustees upon the proposal of the University Administrative Board in accordance with Article 14 of the Regulations for Associate and Undergraduate Degree Education and Examinations.

PART III: SUCCESS and EXAMINATIONS

Article 10 Examinations and Evaluations

(a) Regarding the examinations in the Summer School and the evaluation of student success with grades, the provisions of the relevant article of the Regulations for Associate and Undergraduate Degree Education and Examinations are applied.

(b) At the end of the Summer School period, the CGPA of each student is calculated and the grades received from the Summer School courses are indicated separately in students' transcripts under the heading of "Summer School".

Article 11 Graduation

(a) Students in the graduation semester may fulfil the graduation requirements in the Summer School by taking the course or courses for which they are allowed an extension either using their right to take two additional graduation make-up examinations or not in accordance with the provisions of Article 28 of the Regulations for Associate and Undergraduate Degree Education and Examinations. No extension is given for the courses taken in the Summer School.

(b) Students who fulfil the requirements stated in the relevant provisions of the Regulations for Associate and Undergraduate Degree Education and Examinations and pass the courses taken in the Summer School can graduate at the end of the Summer School period.

Article 12 Courses Taken from other Universities

- (a) During their education period, students are allowed to take two courses at most from other universities' Summer School Programmes approved by EUL, on condition that those courses were not offered by the relevant units and those courses were accredited by the Executive Committees of the relevant units.
- (b) Students who will take courses from other universities should have a CGPA of at least 2.00.
- (c) Students are required to submit their official registration documents relating to the courses taken from other universities to the relevant unit within 10 days.
- (d) Students are required to certify the grades received for the courses taken from other universities with the official documents obtained from the university concerned.
- (e) Proceedings relating to the transfer of grades received for the courses taken from other universities to their transcripts are conducted in accordance with the provisions of Article 21 of the Regulations for Associate and Undergraduate Degree Education and Examinations. In case the evaluation criteria are different, they are aligned with Article 21.

Article 13 Students on Probation

Achievements during the Summer School are taken into account in the calculation of the CGPA and the determination of the Semester. However, at the end of the Summer School if students have a CGPA less than the limits stated in the Regulations for Associate and Undergraduate Degree Education and Examinations are not given an academic warning or his/her scholarship is not terminated.

Article 14 Special Student

For students who want to take courses in the Summer School with special student status, the relevant provisions of the Regulations for Associate and Undergraduate Degree Education and Examinations are applied.

PART IV: MISCELLANEOUS and FINAL PROVISIONS

Article 15 Repeal

The regulations (EUL Regulations for Summer School) which were approved by the decision dated 06.04.2005 and numbered BOT/278.11 and which were in force at the time these regulations were approved have been repealed.

Article 16 Cases to which no Provision Applies



For cases to which no provision of these regulations applies, the Regulations for Associate and Undergraduate Degree Education and Examinations provisions, the Senate and the University Administrative Board decisions are applied.

Article 17 Enforcement

These regulations have been approved by the Senate decision dated 07.04.2010 and numbered 06.2010 and gone into force by the decision of the Board of Trustees dated..... and numbered BOT/..... .

Article 18 Execution

The provisions of these regulations are administered by the Rector of EUL.