



2015 - 2016
Academic Year

orientation guide

EUROPEAN
UNIVERSITY of
LEFKE



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EUROPEAN UNIVERSITY OF LEFKE
LEFKE AVRUPA ÜNİVERSİTESİ

My University, My Future... EUL

www.eul.edu.tr

EUROPEAN UNIVERSITY OF LEFKE				
2015 - 2016 ACADEMIC CALENDAR				
FALL SEMESTER (1 - 7 Week)				
September	14-30	Monday-Wednesday	2015	Course Registrations Orientation Programs for New Students
September	24-27	Thursday-Sunday	2015	Religious Holiday(KurbanBayrami)
September	30	Wednesday	2015	English Language "Placement Test" for New-Students
October	01	Thursday	2015	CLASSES COMMENCE Starting Day for Late Registration
October	15	Thursday	2015	Last Day for Late Registration
October	19	Monday	2015	Last Day for Course ADD/DROP
October	29	Thursday	2015	National Holiday (TR Republic Day)
November	10	Tuesday	2015	Atatürk's Commemorial Day
November	15	Sunday	2015	National Holiday (TRNC Republic Day)
November	23-29	Monday - Sunday	2015	MID - TERM Exams
December	18	Friday	2015	Last Day for Course Withdrawal
December	23	Wednesday	2015	Religious Holiday (Kandil)
December	25	Friday	2015	Last Day of Submitting Thesis to the Institute
January	01	Friday	2016	New Year's Day
January	07	Thursday	2016	Classes end
January	09-23	Saturday - Saturday	2016	FINAL EXAMS
January	11-22	Monday - Friday	2016	Thesis Defence
January	25-26	Monday-Tuesday	2016	Make-Up Exams
January	28	Thursday	2016	Last Day for Grade Submission to the Registrar
January	29	Friday	2016	Grade Announcements (on-line)
February	01-02	Monday-Tuesday	2016	Re-sit Exam Dates
February	04	Thursday	2016	Last Day for Grade Submission for Re-sit to the Registrar
February	05	Friday	2016	Re-sit Exams Results Announcements (on-line)
February	08-09	Monday-Tuesday	2016	Graduation Make-up Exams
February	11	Thursday	2016	FALL SEMESTER GRADUATION DAY
SPRING SEMESTER (1 - 7 Week)				
February	15-19	Monday-Friday	2016	Course Registrations Classes Commence
February	22	Monday	2016	Starting Day for Late Registration
March	07	Monday	2016	Last Day for Late Registration
March	15	Tuesday	2016	Last Day for Course ADD/DROP
April	16-22	Saturday - Friday	2016	MID - TERM Exams
April	23	Saturday	2016	National Holiday (National Sovereignty and Children's Day)
May	1	Sunday	2016	National Holiday (Worker's and Spring Day)
May	13	Friday	2016	Last Day for Course Withdrawal
May	19	Thursday	2016	National Holiday (Atatürk Commemoration, Youth and Sports Day)
May	27	Friday	2016	Last Day of Submitting thesis to the Institute
June	03	Friday	2016	Classes end
June	6-18	Monday - Saturday	2016	FINAL EXAMS
June	6-17	Monday - Friday	2016	Thesis Defence
June	20-21	Monday-Tuesday	2016	Make-Up Exams
June	22	Wednesday	2016	Last Day for Grade Submission to the Registrar
June	23	Thursday	2016	Grade Announcements
June	24-25	Friday-Saturday	2016	Re-sit Exam Dates
June	27	Monday	2016	Last Day for Grade Submission to the Registrar
June	28	Tuesday	2016	Grade Announcements (on-line)
June	29-30	Wednesday-Thursday	2016	Graduation Make-Up Exams
July	1	Friday	2016	Graduation Ceremony
SUMMER SCHOOL				
June/July	30-01	Thursday-Friday	2016	Course Registration Dates for Summer School
July	5-7	Tuesday-Thursday	2016	Religious Holiday (Ramazan Bayramı)
July	11	Monday	2016	Classes Commence
July	20	Wednesday	2016	National Holiday
August	1	Monday	2016	National Holiday
August	24-26	Wednesday - Friday	2016	FINAL EXAM S
August	29	Monday	2016	Last Day for Grade Submission to the Registrar
August	30	Tuesday	2016	National Holiday
August	31	Wednesday	2016	Grade Announcements
September	01-02	Thursday-Friday	2016	Graduation Make-Up Exams
September	05	Monday	2016	Re-sit Exams Results Announcements (on-line)
September	09	Friday	2016	Summer School Graduation Date

CONGRATULATIONS NOTE FROM THE INTERNATIONAL OFFICE & YOUR FIRST STEPS FOR REGISTRATION

We would like to take this opportunity to extend a very warm welcome to you.

Whether you have joined us for an Associate, Undergraduate or a Postgraduate Degree, your time here will be a valuable educational experience which will enhance both your personal and professional development. From the point of application to the point of registration, the International Office staff has tried to help you to apply and navigate your way through the whole admission process efficiently and comfortably. You are now here and again our Office will be the starting point for your academic life on campus.

First Step – Registration

You will be required to present:

- Original degrees (Higher/Secondary School Diploma/Transcripts / Any Undergraduate or Postgraduate Degree);
- Twelve (12) passport size photographs;
- International passport.

Second Step – English Proficiency Examination

If you do not hold any internationally recognized English Language qualification you will be required to take the English Proficiency test at the EPS.

If you pass the examination you will then be entitled to register your courses with the Faculty. If you fail to pass the test, then the EPS Secretary will register you for your English Language courses and give you a timetable of your weekly programme.

Third Step – Course Registration

You will be given a name of your Advisor who will register your courses at the Faculty. You then need to go to your Faculty and register your courses. Finally, you will be given your weekly course timetable where you can meet your lecturers.

Congratulations!!! Once you reach this point you will know that you are officially registered at the European University of Lefke.

Scholarships

Academic scholarships for high-performing students

According to the rules and regulations of the EUL, students may be granted "high academic achievement" scholarship based on their previous semester's academic standing. The set minimum requirement for students to be granted this type of scholarship is the achievement of GPA of 3.50 out of 4.00

Sports scholarships

Apart from the academic scholarships offered to students there are also sports & culture scholarships that may be granted depending on students' success in the sports or culture field chosen and depending on students' or team's sports or culture achievements attained nationally and internationally (national & international competitions, tournaments, matches etc.).

Detailed information about scholarships can be found on our website on below mentioned links;

<http://www.eul.edu.tr/en> → admission → tuition fees & scholarships → scholarships

You may find more information on scholarships through the below mentioned link:

<http://www.eul.edu.tr/en/student-affairs/scholarships-and-tuition-fee-reductions/scholarships-and-tuition-fees/>

Registrar's Office :

TEL : +90 392 660 2000 - 2124
- 2125

FAX : +90 392 727 7572
E-mail : registrar@eul.edu.tr

STUDENT INFORMATION SYSTEM (OIBS)

The Student Information System is a specially designed programme for students to obtain necessary information such as grades, course programmes etc. The "User-friendly" programme also allows students to conveniently register on-line. For further information regarding the programme please visit our website at <http://www.eul.edu.tr/en/>

Logging on to the system

You need to create a password to log on to the Student Information System (OIBS). You need to activate the email provided by the university (see email activation section) and then follow the instructions below.

- 1- Browse <http://oibs.eul.edu.tr> and open student information system login page.
- 2- Click "Forgot my password"
- 3- Enter your student number as user name and click "OK".
- 4- In order to view the email you received, login to your university email account.
- 5- Click on the link provided in the email you received.
- 6- On the next screen, enter the password you want to use twice to "password" and "password confirmed" sections.
- 7- Go to <http://oibs.eul.edu.tr> Enter your student number as user name and the password you have just created.



E-mail Activation

Every EUL student is provided with an email account. It is advised that you use your email account actively.

In order to use this service, browse <http://std.eul.edu.tr> at any computer with internet connection or browse <http://www.eul.edu.tr> and click on "StudentWebMail" link. Below is the procedure for users to follow in order to change their passwords.

- 1- Enter your student number twice as your user name and one-time password and click on "Sign in".
- 2- On the next screen, enter your student number to "Password" section and a password of your choice to the "New password" and "Confirm" sections. The password you will create should contain at least 6 characters comprised of numbers and letters (English alphabet).
- 3- Then, you can access your email account by clicking on "Sign in". 4- You need to use your new password to sign in from now on.

A sample student email address:
studentnumber@std.eul.edu.tr
(for example:150001@std.eul.edu.tr)



STUDENT INFORMATION SYSTEM (OIBS)

How can I view my transcript?

In order to view your transcript, click on "COURSE" link placed on the top of screen and then on "COURSE" link placed on the left hand side and lastly click on "TRANSCRIPT" link.

How can I view my weekly course schedule?

In order to view your weekly course schedule, click on "STUDENT" link placed on the top of screen and then on "COURSE" link placed on the left hand side and lastly click on "WEEKLY COURSE SCHEDULE" link.

How to make an interactive registration?

1. In order to make a course registration, click on "STUDENT" link placed on the top of screen and then on "COURSE" link placed on the left hand side and lastly click on "NEW INTERACTIVE REGISTRATION" link.
2. On the next screen you will be provided with a course list. This list is categorized with colours in accordance with the criteria below.
 - a. Red = Indicates the courses you failed and have to take.
 - i. You are not required to register for a course on the condition that the course you failed does not belong to that specific semester. However, if the course you failed belongs to that specific semester, you cannot register for other courses before you mark this course to take. The courses you failed have the precedence and all courses you failed have to be added at the same time.
 - b. Yellow = Indicates courses you can take in the current semester.
 - c. Grey = Indicates courses you cannot take in the current semester.
 - d. Pink = Indicates elective courses and you can register for them regardless of the semester.
 - e. Green = Indicates the courses you passed and the ones you can retake whenever you want.

Course adding procedure can be done at once by choosing all the courses. After choosing the courses and groups you want, click on "REGISTER" button placed under the course list. In order to change a group, choose the course of which group you want to change from the **Selected Course List** and click on **DELETE** button and go back to the **Course List** to choose the same course again with a different group.

Courses with a select button next to them are the courses available for that academic semester. If there is no select button next to them, these courses are not available for that academic semester.

After choosing all the courses you want to take, write your message to your academic advisor into the Comment section and click CONFIRM button.

Advisors are responsible for checking the interactive registration you make and approving it if deemed suitable. You need to check it from the system page if your registration is approved or not.

Failing to follow this procedure will result in an incomplete registration even if you have paid the school fee.

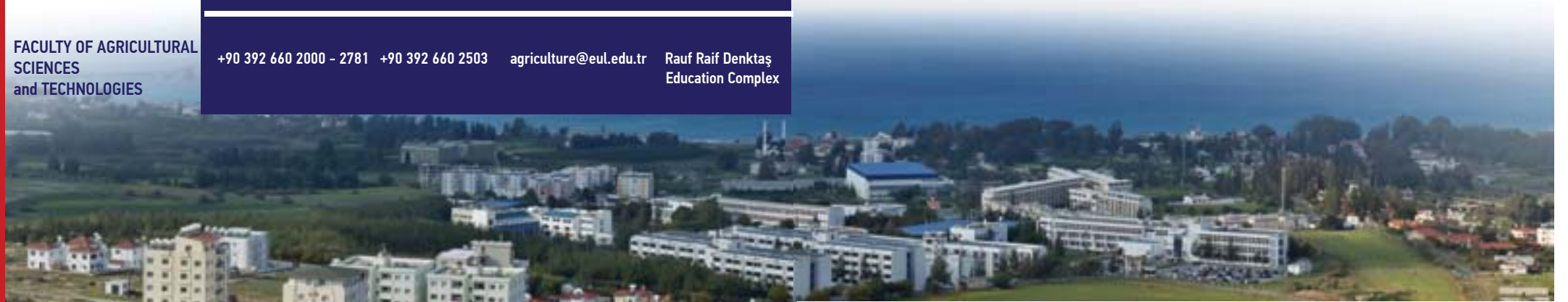
For the issues concerning your course registration consult with your advisor or send an email to oibs@eul.edu.tr

STARTING YOUR ACADEMIC LIFE

FACULTIES and DEPARTMENTS CONTACTS INFORMATION

FACULTY	TEL	FAX	E-MAIL	LOCATION
FACULTY OF LAW	+90 392 660 2000 - 2701	+90 392 660 2703	law@eul.edu.tr	CL Building
FACULTY OF ARTS and SCIENCES	+90 392 660 2000 - 2721	+90 392 660 2723	fas@eul.edu.tr	CL Building
FACULTY OF ECONOMICS and ADMINISTRATIVE SCIENCES	+90 392 600 2000 - 2601	+90 392 660 2603	feas@eul.edu.tr	Main Building
FACULTY OF EDUCATION (DR. FAZIL KÜÇÜK)	+90 392 660 2000 - 2651	+90 392 660 2653	education@eul.edu.tr	Rauf Raif Denktaş Education Complex
FACULTY OF COMMUNICATION	+90 392 660 2000 - 2741	+90 392 660 2743	communication@eul.edu.tr	Main Building
FACULTY OF ARCHITECTURE	+90 392 660 2000 - 2761	+90 392 660 2763	architecture@eul.edu.tr	Main Building
FACULTY OF ENGINEERING	+90 392 660 2000 - 2501	+90 392 660 2503	engineering@eul.edu.tr	Rauf Raif Denktaş Education Complex
FACULTY OF HEALTH SCIENCES	+90 392 660 2000 - 2551	+90 392660 2553	health@eul.edu.tr	HS Building
FACULTY OF AGRICULTURAL SCIENCES and TECHNOLOGIES	+90 392 660 2000 - 2781	+90 392 660 2503	agriculture@eul.edu.tr	Rauf Raif Denktaş Education Complex

FACULTY	TEL	FAX	E-MAIL	LOCATION
SCHOOL OF APPLIED SCIENCES	+90 392 660 2000 - 2821	+90 392 660 2603	sas@eul.edu.tr	Main Building
SCHOOL OF TOURISM and HOTEL MANAGEMENT	+90 392 660 2000 - 2801	+90 392 660 2803	tourism@eul.edu.tr	Main Building
SCHOOL OF HEALTH	+90 392 660 2000 -2572	+90 392 660 2573	syo@eul.edu.tr	HS Building
VOCATIONAL SCHOOL	+90 392 660 2000 -2801	+90 392 660 2803	myo@eul.edu.tr	Main Building+ Rauf Raif Denktaş Education Complex
VOCATIONAL SCHOOL OF JUSTICE	+90 392 660 2000 -2701	+90 392 660 2703	adalet@eul.edu.tr	CL Building
VOCATIONAL SCHOOL OF HEALTH SERVICES	+90 392 660 2000 -2581	+90 392 660 2583	shmyo@eul.edu.tr	HS Building
ENGLISH PREPARATORY SCHOOL	+90 392 660 2000 -2861	+90 392 660 2863	engprep@eul.edu.tr	Lefke Building
INSTITUTE OF GRADUATE STUDIES and RESEARCH	+90 392 660 2000 -2841	+90 392 660 2843	institute@eul.edu.tr	CL Building



STUDENT ACTIVITIES

DEAN OF STUDENTS OFFICE

The main mission of the Dean of Students Office is to assist our students in every step of their university life. There are several units that run under the Dean of Students Office and each unit is specially designed for the well-being of our students.

Units:

The Student Services Unit assesses and evaluates written requests submitted by students and provides clarification or assistance in overcoming any problems they may face.

The Career Centre Unit organizes activities and events in order to strengthen the relationship amongst the university, the alumni and the community. The centre also supports students regarding their career and internship practice plans through the collaborations settled between the sector and the university.

Social and Cultural Activities Unit organizes various social activities for the students at EUL and local people in cooperation with the Student Council. As well as providing opportunities for our students to spend their extracurricular time effectively, the Social and Cultural Activities Unit has a mission of turning our students into active, creative, social and self-confident individuals.

Students Clubs are implemented to support "Student Satisfaction" and create social and cultural diversity. EUL students are entitled to become a member within any Club they chose and each club has its' own Committee and runs under the Dean of Students Office.

For more information about Student Clubs visit our website at <http://www.eul.edu.tr/en/>

International Student Club

There is an International Student Club that runs under the Dean of Students Office that is especially designed for International Student Body. The main purposes of the club are as follows:

- To ensure the unity and cooperation among international students in the areas of social, cultural, academic and sport;
- To supervise and improve cooperation in related fields between international students of the EUL with other fellow students;
- To guide and help the members of the club in their use of academic rights;
- To guide and help the members of the club to develop their managerial, social and organizational skills.

Spring Festival

The EUL provides students with the opportunity to develop their social and emotional intelligence, to catch the zeitgeist of today's world and contribute to its history and development through social activities. In support to this belief, every year Spring Festivals are organized during the Spring Semester at the European University of Lefke. At these festivals, students are encouraged to take part in social, cultural and sports activities with other students of different backgrounds, together with academic and administrative personnel. Spring Festival is a perfect way to release students from the tension they may face from their Academic Studies while enjoying days of fun filled activities, music and dance.

WELCOMING WEEK & ORIENTATION DAYS

Welcoming Week and Orientation Days are probably one of the most important period for all newly registered students on campus. It is aimed to guide all new comers and help navigate their way through the necessities of University Life. Orientation Week will start upon the moment of arrival to the moment of the commencing of classes.

It is filled with various seminars, on and off campus activities and is a perfect way to meet with other fellow students and adjust to their new surroundings.

"Welcoming Week and Orientation Days" are
27/09/2015 – 09/10/2015.

Orientation Days and activities program mentioned below;

29 September 2015

Day at LEFKE

- Lefke
- Gemikonağı
- Soli Ruins
- Vouni Palace
- Cengiz Topel Monument
- Yeşilirmak

30 September 2015

Visit to NICOSIA

- Kyrenia Gate
 - Big Khan
 - Selimiye Mosque
 - Bandabulya - (Old Town Market of Nicosia)
- #### Visit to KYRENIA
- Kyrenia Castle and Harbour

3 October 2015

Welcoming Party @ EUL Campus

- Sports activities, concerts,
DJ performances all day long

Detailed Information:

Dean of Students Office

Tel: +90 392 660 2000 – 2106
studentaffairs@eul.edu.tr



MUFFI

As the European University of Lefke is celebrating its quarter-century, 25th Awareness Year, Cyprus Mouflon, which has an important place in the world and Cyprus fauna, has been identified as the official EUL mascot since 2014-2015 academic year.

EUL mascot named as Muffi, was originated from Cyprus mouflon which is one of the cultural symbols of the island and has an important place in the fauna of the world and Cyprus. It has been created by integrating the institutional identity and image of the university with the characteristics of the Mouflon as a result of several months of detailed studies.

Muffi is the image of the university with its characteristics features like being athletic, friendly, respectful, dynamic, intelligent, merciful, embracing different cultures and its attitude.

Muffi has been a cultural envoy and the symbol of EUL since the university's 25th year. Besides representing our island and university in national and international activities, Muffi will appear in many sport and cultural organizations of the university from 2015 onwards.



LIFE ON CAMPUS Library

The European University of Lefke's Library consists of the following:

- Space of 2,500 m2 and houses seating for 300 people
- Group Study Rooms
- Seminar Room seating 50 people
- Computer Lab containing the latest and high speed technology
- Comfortable and modern study space

Collection:

Our Library uses the RFID Technological system as well as being organized according to the Dewey Decimal System. Its 'collection consists of 42,000 printed publications and books as well as holding over 85,000 digital books and/or sources available. It also holds the following sources:

- 20 Local and National Daily Newspapers
- 20,000 Electronic Magazine
- 120,000 Electronic Books

Working Hours:

The Library is open 7 days a week throughout the whole academic year. You may visit our website for details in regards to the working hours at <http://www.eul.edu.tr/en/>

Memberships:

- All registered students are accepted as natural members of the EUL's Library.
- Students wishing to activate their memberships must fill in a library registration form and must submit a passport sized photo.
- Students and staff are required to revalidate or renew their library card every academic year.
- All members accept to abide by the rules and regulations of the library.
- Non-student or staff members may use the library but cannot become members or check out books.

For more information regarding Memberships and Rules & Regulations please look into the below mentioned link on our website at:
<http://www.eul.edu.tr/en/life-in-eul/services/library/>

Library :

Tel : +90 392 660 2160
Fax : +90 392 660 2163
E-mail : library@eul.edu.tr



COMPUTER CENTRE

Centre is the “HEART” of technological functions the University. Their services include all intranet and internet facilities on campus.

Every newly registered student obtains an e-mail address. With this mail address the student can keep a communication link within the University surrounding. The concerning address allows students to have access through the internet to crucial and essential information when required such as registering, learning notes and grades etc. For detailed information and instruction about student email account activation, please follow instructions on Student Information Systems (OIBS) page.

For Example:

Student Number: 150000
Temporary E-mail Address: 150000@std.eul.edu.tr

By using any PC or Laptop device that has access to internet you can enter the system at <https://std.eul.edu.tr> in order to access your student email.

E-Mail : bim@eul.edu.tr
Tel : +90 392 660 2000 - 2282

HEALTH CENTRE

Our health centre is located on the first floor of the Sports Complex. The university ambulance is also on 24 hour standby to transport patients to the nearest health facility.

The Health Centre offers basic health services such as patient examination, vaccinations or shots, stitching and bandage dressing. In cases when necessary patients may be kept under observation at the health centre.



E-Mail : saglik@eul.edu.tr
Tel: +90 392 660 2000 - 2191

STUDENT DEVELOPMENT & PSYCHOLOGICAL COUNSELLING CENTRE

The Student Development and Psychological Counselling Centre helps give support to EUL students in enhancing their strengths and developing their abilities to live successfully, grow, and learn in their personal and academic lives. There may always be issues and developments in your lives which you would like to share or need help in solving. The centre is there to listen to these problems and to help you solve them. There are 3 professionals at the centre ready to offer their assistance.

Student Development & Psychological Counselling Centre

Location:
Sports Complex

Working Hours:
Please check our website at <http://www.eul.edu.tr/en/> for the latest working hours

Tel : +90 392 660 20 00 - 2182
e-mail : studentaffairs@eul.edu.tr



CAFE'S & RESTAURANTS

The various cafes and restaurants on campus offer a wide range of quality and tasty menus for students at reasonable and affordable prices.

Gourmet Restaurant

Working Hours
Weekdays : 08:00 - 18:00
Weekend : Closed
Extension # : 3808

Cafe Express

Working Hours
Weekdays : 07:00-20:00
Weekend : 10:00-20:00
Extension #: 4028

Coffee Zone

Working Hours
Weekdays : 08:30-24:00
Weekend : 15:00-24:00
Extension # : 4020

Nokta Cafe

Working Hours
Weekdays : 08:00 - 23:00
Weekend : 08:00 - 23:00
Extension # : 4024

Vitamin Cafe

Working Hours
Weekdays : 07:00-18:00
Weekend : 07:00-18:00
Extension #: 4025

Orta Cafe

Working Hours
Weekdays : 07:30-24:00
Weekend : 08:00-24:00
Extension #: 4030

Mado

Working Hours
Weekdays : 07:00-20:00
Weekend : 08:00-20:00
Extension #: 4022



SPORTS COMPLEX

The Sports Complex established within the body of European University of Lefke aim at providing students with the opportunity to have a healthier and active life style, enriching the campus life, and helping to implement lifelong sports activities and physical fitness programmes.

Students can join various sports activities held at the University. Both the performance sportsmen and the ones who want to improve themselves in a certain type of sports can benefit from the facilities with the assistance of experts from the Department of Health and Sports Activities.



EUL Sports Teams:

- Basketball (men, women)
- Football
- Volleyball
- Ping Pong (Table Tennis)
- Darts
- Futsal
- Badminton
- Tennis
- Chess
- Athletics
- Cricket



GENERAL INFORMATION

- Main Hall (of high standard and well-equipped enabling to hold any indoor sports activities)
- Fitness Centre
- Free Weight Centre (GYM)
- Squash Hall
- Studio 1 (Step, Aerobic, Dance)
- Studio 2 (Taekwondo-Judo, Wrestling, Dance, Table Tennis)
- Open tennis courts
- Synthetic Football Pitch
- Open Basketball Fields

The tennis courts and the Astroturf football pitches have to be reserved a day before from the staff of the Sports Complex. All reservations require a student ID card.

Sports Complex

E-Mail : spor@eul.edu.tr

Tel : +90 392 660 2000 - 2170

Working Hours:

For the latest working hours please visit our website at

<http://www.eul.edu.tr/en>

RESIDENCE HALLS

On Campus Accommodation

All “On Campus” Residence Halls are walking distance from the lecture halls. All the rooms have internet access, study tables, a closet, a small refrigerator, phone lines, toilets and showers.

Facilities:

- Study tables and dressing closets for each student
- Mini refrigerators in each room
- Private Bathroom and WC in each room
- 24 hours security services, cleaning, electricity and laundry
- Common kitchen, study hall and recreational rooms on each floor
- First Aid and Ambulance service
- Wireless Internet.

Off Campus Accommodation:

“Off Campus” Residence Halls are located in Lefke which is a three (3) minute drive from campus and fit one & two students per room.

E-Mail : dormitory@eul.edu.tr

Tel : +90 392 660 2000-(2155-2156)



TRANSPORTATION

Access to and from the university is possible through regular bus services. There are free bus services to Güzelyurt, Lefke, Yedidalga and Gemikonağı every day in the mornings, at noon and in the evenings. Bus Services are available more than 30 stops all around the area, students can take buses through bus stop signs where available. Free WiFi Internet connection is available in all of our vehicles.

For more information on the daily route of University Transportation, you may contact the following:

- Website at <http://www.eul.edu.tr/en/>
- Announcement Boards on campus



E-mail : transport@eul.edu.tr
Tel : +90 392 660 2000 - 2241



Public Transportation

There are several other options for students to commute to and from any location within the area and to other parts on the island. The main transportation companies are listed below:

KIBHAS

This particular company is especially designed to help commute to Ercan Airport on a daily basis. Prior reservations are compulsory. You may make reservations through <http://kibhas.org/> or simply contact them at:

Ercan Airport Office: +90 533 870 7848

Lefkoşa Office: +90 533 870 7845 or +90 392 228 8590

Güzelyurt & Lefke Office(s): +90 533 870 7849

Çimen Dolmuş (Maxi-Taxi):

This company is unique in transportation services as it has door to door pick-up and drop off services and uses "Maxi-Taxi's" and "Minivans" as there means for transportation. Prior reservations by phone are compulsory.

Contact Details:

Lefke : +90 392 728 8310

Güzelyurt: +90 392 714 6111

Lefkoşa : +90 392 228 8615

Girne :+90 392 815 3144

Akva

Akva is the standard transportation company that is used on the West coast of the island (TRNC). It has regular services on a daily basis and can be used within the routes of Lefke-Güzelyurt-Lefkoşa. Prior reservation is NOT compulsory however you may call and find out the schedule at the below mentioned numbers:

Lefke :+90 392 728 8326

Güzelyurt: +90 392 714 1180

Lefkoşa :+90 392 227 2529

There are also many TAXI's available off campus that students may use. These taxi companies are based both in the Gemikonağı and Lefke area and contact details may be available on "Announcement Boards" around the campus.

OTHER SERVICES

SECURITY

Main Duties & Functions:

- Ensures the security on campus in line with TRNC laws and rules and regulations of the university
- Protects the premises and property of the university
- Regulates and controls traffic on campus
- Takes measures against fire and fire hazard

Security guards on the campus carry out their duties 7 days a week, 24 hours a day with the assistance of security cameras to provide students studying at the European University of Lefke with a safe and secure environment.

Contact Details :

Tel : +90 392 660 2000 – 2221

Fax : +90 392 660 2243

E-mail : genel hizmetler@eul.edu.tr

BOOKSTORE

North Cyprus's largest bookstore "Deniz Plaza" has an on-campus branch which meets the stationary needs of students studying at EUL. Students may find all kinds of books, stationary equipment or photocopying facilities at the "Deniz Plaza" EUL branch.

BANKING SERVICES:

There are two local banks that have full-service branches on campus as well as conveniently located ATM's.

Working Hours:

Please check our website at <http://www.eul.edu.tr/en/> for the latest working hours

POSTAL SERVICES

There is a Post Office on campus located within the CL Building. All postal mail which arrives at the university address is distributed from this office. All undelivered mail is returned to the Post office. All International Students can collect their mail from the Dean of Students Office on a daily basis.



NORTH CYPRUS

- Government: Parliamentary
- Establishment: 15/11/1983
- Colour of Flag: Red & White
- Capital City: Lefkoşa (Nicosia)
- Currency: Turkish Lira (TL)
- Neighbouring Countries: Turkey, Syria, Lebanon, Israel and Egypt
- Area of Land: 3,355 km2
- Population: 294,906
- Religion: 99% Muslim 1% Other
- Language: Turkish – English is also commonly used



LEFKE

Lefke is a town in Guzelyurt District, which is overlooking Guzelyurt Bay, on west coast of North Cyprus.

Lefke has strong historical background where you can find ancient town of Vuni and Soli Ruins. Besides that Petra Tou Limniti in Yesilirmak, Piri Mehmet Pasa Mosque, historical water arches, Acendu Fountain, and Ottoman Mansions are important historical signatures of the region.

Once you are in Lefke, you should try traditional sweets and local pastries.

STUDENT RESIDENCE PERMIT

According to Immigration Laws of the Turkish Republic of Northern Cyprus, every International Student is required to obtain a "Student Residence Permit" and renew this permit when applicable (permit can be obtained for one or two years). This permit will enable all International Students to move freely and become legitimate on the island.

Required Documents:

- 1 Student Certificate (Original)
- 10.50 TL Worth of Government Stamp(s)
- 10.50 TL Police report
- Passport + 1 Set Photocopy
- Accommodation contract of Letter from Accommodation Management if residing on campus
- 2 Pocket sized photos
- Blood Test (Original & Photocopy) – Cost: 135 TL (One Time Only)

Student Residence Permit Prices:

- 101 TL For One Year
- 202 TL For Two Years

Places to Visit for Completion of Permit:

- Lefke Tax Office
- District of Lefke (Next to Police Station)
- Municipality of Lefke, Immigration Office
- Guzelyurt Police Office

Important Note:

The Dean of Students Office will help with the process of Student Residence Permit providing that students join within the allocated dates of service.

Dates of Service:

This information will be given at the International Office upon arrival. You may also contact the **Dean of Students Office** at studentaffairs@eul.edu.tr or simply call **+90 392 660 2106**

Emergency Numbers

Emergency : 112
Police : 155
Fire : 199
Forest Fire : 177

State Office Working Hours

March - November :	December - February
Monday - Friday : 08:00-15:30	Monday - Friday:08:00-15:30
Thursday : 08:00-13:00 / 14:00-18:00	Thursday : 08:00-13:00 / 14:00-17:00

- Все предоставленные документы для получения зачисления на желаемую программу обучения должны быть представлены в Регистрационный Офис в оригинале для завершения регистрации. В противном случае, регистрация не состоится.
- В связи с государственным регулированием, все документы студентов в оригинале хранятся в Регистрационном Офисе до окончания обучения.
- Если документы, представленные студентами, для получения условного письма о зачислении не являются подлинными, то условное письмо о зачислении аннулируется.
- Иммиграционные взносы уплачиваются студентом по прибытию. Деканат по работе со студентами содействует процессу получения студенческого вида на жительство.
- В условном письме о зачислении (CAL) указана цена для первого учебного года в ЕУЛ. В последующие годы обучения в ЕУЛ, оплата за обучение и сборы останутся неизменными вплоть до конца обучения.
- Деньги, внесенные за учебу в ЕУЛ, возврату не подлежат.
- Все, у кого нет противопоказаний для занятий физкультурой, могут купить абонемент в Спортивный Центр ЕУЛ.
- Студентам, с непогашенной задолженностью по оплате за обучение, не будут выдаваться какие-либо сертификаты.
- Во избежании пени за позднюю регистрацию, студенты должны зарегистрироваться за один день до начала нового семестра. Пеня за позднюю регистрацию составляет 25\$ за день для незарегистрированных студентов с неуплатой за обучение. Пеня за позднюю регистрацию не может превышать 100\$.
- Академический отпуск, то есть временный перерыв в учебе, может получить любой студент при наличии веских оснований и может быть предоставлен по решению руководства ограниченное количество раз, на платной основе. По всем вопросам, нужно обратиться в Деканат по работе со студентами.
- Студент имеет право оплатить свое обучение единовременно или оплачивать постепенно в рассрочку путем перечисления денег на расчетный счет университета в соответствии с письмом о зачислении (CAL). При оплате в рассрочку стоимость обучения увеличивается. Студенты, не погасившие задолженности по оплате за обучение, не будут допущены на промежуточные и финальные экзамены.
- Денежные переводы со счетов разных студентов не могут быть сделаны.
- Оплата за электричество не включена в стоимость проживания в общежитии.
- Студенты обучающиеся на пакет программе все включено могут остаться в общежитии без дополнительной оплаты во время зимних каникул (январь - февраль), однако питание будет за отдельную плату. Проживание и питание в общежитии на момент летнего семестра взимается отдельно (июль - сентябрь).
- Первокурсники могут подать заявку на смену комнаты в общежитии на основании расприй в любое время Директору Общежития. Первая смена комнаты бесплатная, последующая-платно.

Осенний семестр (17 недель)				
Месяц	Число	День недели	Год	
Сентябрь	28 - 30	Понедельник- Среда	2015	Регистрация на программу обучения
Сентябрь	30	Среда	2015	Тест по английскому языку
Октябрь	01	Четверг	2015	Начало занятий
Ноябрь	23-29	Понедельник - Воскресенье	2015	Сессия 1
Январь	07	Четверг	2016	Последний день занятий
Январь	09-23	Суббота-Суббота	2016	Сессия 2
Январь	25-26	Понедельник - Вторник	2016	Пересдача экзаменов
Январь	29	Пятница	2016	Объявление оценок (онлайн)
С 24 ЯНВАРЯ ПО 21 ФЕВРАЛЯ ЗИМНИЕ КАНИКУЛЫ				

Весенний семестр (17 недель)				
Месяц	Число	День недели	Год	
Февраль	15-19	Понедельник - Пятница	2016	Регистрация на программу обучения
Февраль	22	Понедельник	2016	Начало занятий
Апрель	16-22	Суббота-Пятница	2016	Сессия 1
Июнь	03	Пятница	2016	Последний день занятий
Июнь	6-18	Понедельник - Суббота	2016	Сессия 2
Июнь	20-21	Понедельник - Вторник	2016	Пересдача экзаменов
Июнь	23	Четверг	2016	Объявление оценок (онлайн)
Июль	01	Пятница	2016	Церемония вручения дипломов

Летний Семестр				
Месяц	Число	День недели	Год	
Июнь/Июль	30-01	Четверг - Пятница	2016	Регистрация на программу обучения
Июль	11	Понедельник	2016	Начало занятий
Август	24-26	Среда - Пятница	2016	Финальные экзамены
Август	31	Среда	2016	Объявление оценок
Сентябрь	01-02	Четверг-Пятница	2016	Пересдача выпускных экзаменов
Сентябрь	09	Пятница	2016	Выпускной летней школы

CONTACT :

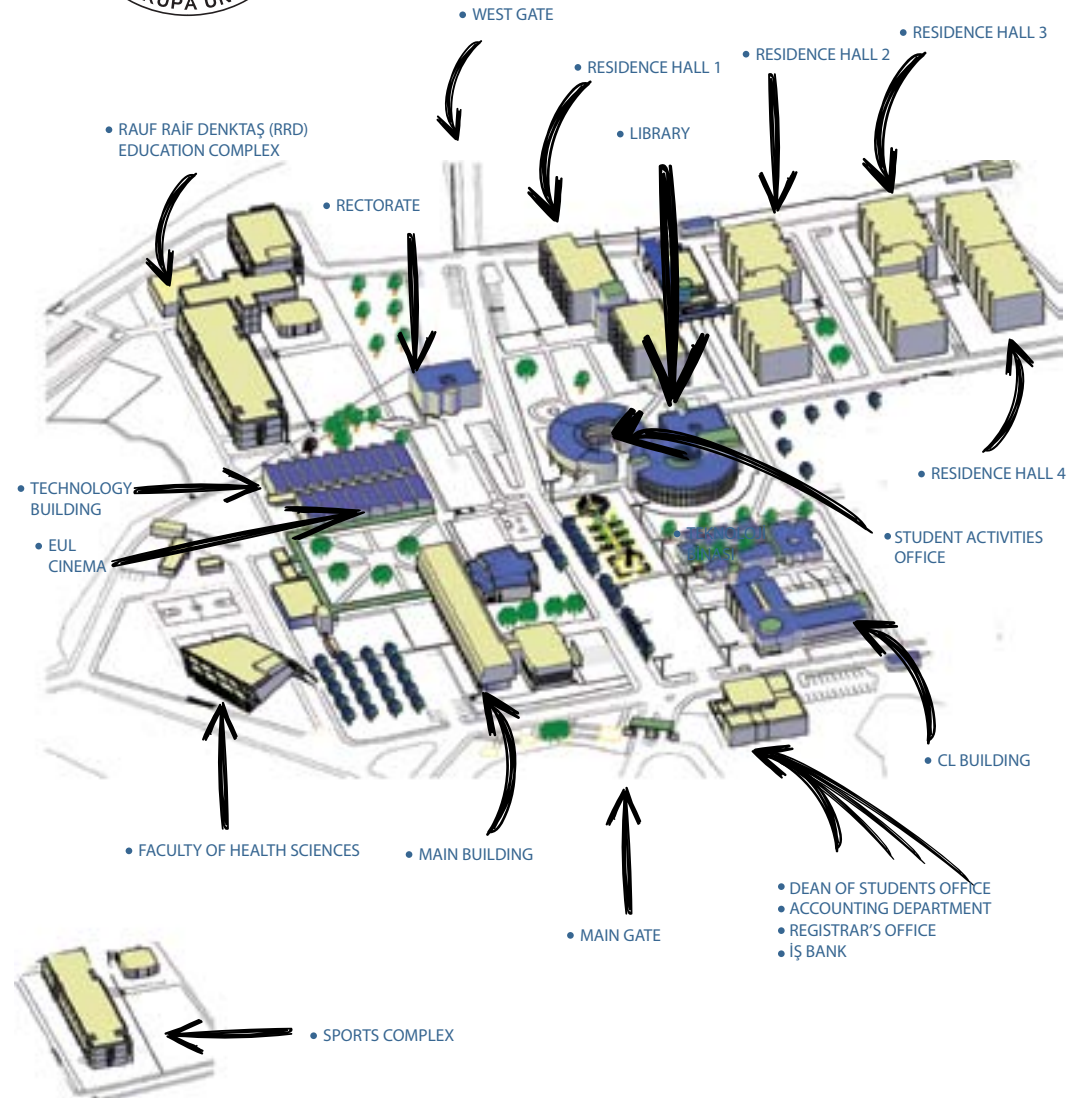
www.eul.edu.tr/en

E-mail : eul.eurasia@eul.edu.tr

Tel : +90 392 660 2347

GENERAL RULES and REGULATIONS

- All original academic records that confirm the degree award you provided to receive the conditional offer for your programme must be submitted to the Registrar's Office for completion of registration. Otherwise, your admission will be cancelled.
- Due to the governmental regulation, university must hold all the original documents of the students until their graduation.
- If the documents submitted by the students to get Conditional Acceptance Letter are not genuine, the Conditional Acceptance Letter is no more valid.
- Immigration fee is paid by the student upon arrival. The Dean of Students Office will assist with the process of Student Residence Permit.
- The price stated in your Conditional Acceptance letter (CAL) is valid for your first academic year at EUL. In the following years, the EUL tuition and fees will stay the same for the duration of your study.
- All fees are non-refundable.
- EUL Sports Centre membership is not included and must be purchased separately.
- No certificates will be issued by the university for students with an outstanding debt.
- To avoid a late registration fee, you must register before the first day of the term. Late course registration fee is \$25 per day for unregistered students with outstanding tuition fees. Late registration fee cannot exceed \$100.
- Students who wish to freeze their studies are required to pay an extra fee during add/drop period.
- University tuition can be paid in instalments. Students cannot sit for mid-term or final exams with an outstanding debt.
- No money transfer can be made between accounts of different students.
- Electric utilities are not included in the Residence Hall prices.
- Students with the all-inclusive package can stay in the Residence Halls at no extra cost during winter break (January – February) but the use of dining halls during this period is subject to a charge. Residence and dining halls are charged separately for the summer semester (July – September).
- New students can apply for a change of room at any time. First room change is free, second room change is subject to an extra fee.



EUROPEAN UNIVERSITY of LEFKE



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European University of Lefke Gemikonağı / Lefke / North Cyprus
Tel : +90 392 660 20 00 Fax : +90 392 660 23 43
www.edu.edu.tr/en intoffice@eul.edu.tr

