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WELCOME TO OUR UNIVERSITY
Embarking on a university education is one the most important decisions you have made in your life. Your decision will take you on an exciting journey of discovery, not only in terms of education but, also in those essential life skills that will craft your future. You have decided to make this journey with us, for an experience that you will never forget. Together with the European University of Lefke you have an exciting future ahead of you.

The European University of Lefke is a place of opportunities. The campus is the centre of a major education, research and innovation hub based on the beautiful North West coast of the island of Cyprus with over 11,000 students from more than 76 different countries covering five continents. We are a state University, which is underpinned by international accreditation and an ethos which aims to build entrepreneurship and creativity together with cultural and social renowned academic in its students.

For those interested in nature and a quitter life, you will soon see that we are surrounded by beautiful countryside, mountains and the Mediterranean shoreline that is important to our region. The campus is in a safe and secure region, and we are proud of our education provision which delivers high quality teaching and student satisfaction.

We are continually investing in our campus to provide you with the best possible experience during what will be a life-enhancing period of study.

We welcome you and believe that we will see you grow to be an inseparable member of the European University of Lefke.

With my warmest regards,

Prof. Dr. Mehmet Ali Yükselen
Rector
# FALL TERM (17 WEEKS)

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Day</th>
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<td>CLASSES COMMENCE</td>
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<td>20</td>
<td>Wednesday</td>
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<td>February</td>
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<td>2019</td>
<td>Last Day for Course ADD/DROP</td>
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<td>April</td>
<td>13-20</td>
<td>Saturday-Saturday</td>
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<tr>
<td>April</td>
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<td>2019</td>
<td>National Holiday (National Sovereignty &amp; Children’s Day)</td>
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<tr>
<td>May</td>
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<td>National Holiday (Worker’s and Spring Day)</td>
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<tr>
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<tr>
<td>May</td>
<td>17</td>
<td>Friday</td>
<td>2019</td>
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<tr>
<td>May</td>
<td>19</td>
<td>Sunday</td>
<td>2019</td>
<td>National Holiday (Atatürk Commemoration, Youth and Sports Day)</td>
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<td>May/June</td>
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<td>Monday-Saturday</td>
<td>2019</td>
<td>FINAL EXAMS</td>
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<tr>
<td>June</td>
<td>05-07</td>
<td>Wednesday-Friday</td>
<td>2019</td>
<td>Religious Holiday (Ramazan Bayrami)</td>
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<td>Monday-Tuesday</td>
<td>2019</td>
<td>Make-Up Exams</td>
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<td>Wednesday</td>
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<td>June</td>
<td>13-14</td>
<td>Thursday-Friday</td>
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<td>Monday</td>
<td>2019</td>
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<td>2019</td>
<td>Graduation Make-up Exams</td>
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<tr>
<td>June</td>
<td>27</td>
<td>Thursday</td>
<td>2019</td>
<td>GRADUATION CEREMONY DAY</td>
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## SUMMER TERM

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<tr>
<td><strong>June</strong></td>
<td>18–20</td>
<td>Tuesday-Thursday</td>
<td>2019</td>
<td>Course Registration Dates for Summer School</td>
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<td><strong>June</strong></td>
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<td><strong>June</strong></td>
<td>28</td>
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<tr>
<td><strong>July</strong></td>
<td>20</td>
<td>Sturday</td>
<td>2019</td>
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<td>2019</td>
<td>National Holiday</td>
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<td><strong>August</strong></td>
<td>11-14</td>
<td>Sunday-Wednesday</td>
<td>2019</td>
<td>Religious Holiday (Kurban Bayramı)</td>
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<td><strong>August</strong></td>
<td>15-17</td>
<td>Thursday-Saturday</td>
<td>2019</td>
<td>FINAL EXAMS</td>
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<td><strong>August</strong></td>
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<td>Tuesday</td>
<td>2019</td>
<td>Last Day for Grade Submission to the Registrar</td>
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<td><strong>August</strong></td>
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<td>Tuesday</td>
<td>2019</td>
<td>Graduation Make-up Exams and Grade Announcements</td>
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<td>27</td>
<td>Friday</td>
<td>2019</td>
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**Additional Information:**

**Look Out, Settle & Get Ready for Registration**

**Helpdesk(s)**

There will be several helpdesks open during Orientation where you can get advice and information. You will find helpdesks in selected areas such as the airport and the entrance of the campus at the Student Affairs Centre. The helpdesks will be staffed by student ambassadors who will be a part of the Welcoming Committee. They will be more than happy to answer any of your questions and guide you in the best possible way.

**Accommodation Reservation**

Choosing an accommodation was one of the most important areas of your preparation. Being away from home can sometimes be challenging especially in the primary stages of your University life. Therefore this is why we highly recommend that you chose to reside within the University Residence Halls.

**Reservation Changes/Upgrade(s):**

If you have already made the required non-refundable payment in order to secure a room prior to your arrival this means that a room has already been allocated to you and you will be placed into your room the moment you arrive. Once you enter your room you will need to top up the remaining of the fee during registration. At this point feel free to contact the Student Affairs Centre at intmng@eul.edu.tr and/or the Residence Hall Management at dormitory@eul.edu.tr of what the requirements will be to change or upgrade (from triple to double, from double to single etc.) for further information.

For more information regarding prices and options you need to contact the Dormitory Management Office at dormitory@eul.edu.tr to guide you on the requirements will be to change or upgrade (from triple to double, from double to single etc.) for further information.
Meet Your Residence Advisor

A Resident Advisor (RA) is a trained peer leader who supervises those living in a residence hall of a University.

If you reside in any one of EUL’s Resident Halls, you will have an RA assigned to you. An RA has many roles and responsibilities, including building a residential community through programming, acting as an advisor for students, being a familiar first resource for students with academic or institutional questions, and enforcing residence policies. Above all, your Resident Advisor will be the key person to help you enter, settle and live comfortable within the EUL Residence Halls. Look out to meet your RA during your Residence Hall registration or contact dormitory@eul.edu.tr
Student Residence Permit

According to Immigration Laws, every International Student is required to obtain a Student Residence Permit and renew this permit when applicable.

Required Documents:
- Original Student Certificate
- Original EUL Accommodation Letter
- Recent Passport sized photos (2)
- There will be a “one time only” medical test involved

Fees:
- Medical Test ≈ 135 TL
- Governmental Documentation & Stamps ≈ 27 TL
- One Year Permit ≈ 131 TL

The Dean of Students Office will help with the process of Student Residence Permit providing that students join within the allocated dates of service. You will be asked to start the process during registration at the Student Affairs Centre.

Permit fees are subject to change at the beginning of each calendar year (January).

Dates of Service:

You may contact the Dean of Students Office at studentaffairs@eul.edu.tr or simply call +90 392 660 2106
Frequently Asked Questions:

Q: Where do I go once I arrive on campus?
A: Campus Resident Hall. If you arrive during the day you will be greeted at the Helpdesk at the entrance of the University – Student Affairs Centre. If you arrive late evening then you will go directly to Residence Hall III on campus.

Q: When and where will I register?
A: You will register at the Student Affairs Centre at the Entrance of the University (Please check within this guide the map and look for the building called STUDENT AFFAIRS CENTRE). You are expected to start your registration the following day after your arrival. This may also be on the same day if you arrive during office hours.

Q: Will I find Internet Wi-Fi on campus and in my accommodation?
A: The EUL has internet throughout the campus, on all of its transportation vehicles and in Resident Halls.

Q: What is the best way to obtain latest information and announcements on campus?
A: As a part of your settling and registration you will be assigned with a new e-mail address that you will be using during your education here at EUL. If you follow the guidelines within this guide you will obtain information on how to change this e-mail address to what you prefer. You will frequently receive e-mails on various updates and announcements. The second way is to follow the announcements around the campus on “Announcement Boards”. The third way suggested is to join the formal FACEBOOK page and other Social Media means of the University (check website at www.eul.edu.tr/en/).

Q: MUST I obtain a Student Residence Permit?
A: Yes. In order to become legal within the Turkish Republic of Northern Cyprus, every International Student MUST obtain a Student Residence Permit. You will be guided on what you will need to do, where you will go and who will help you during registration.

Q: Are there any Part-Time jobs available on campus?
A: Yes. There are various jobs available on campus either term or project based. You may ask at the Student Affairs Centre for further assistance on where to go, how to apply and what may be available.

Q: When and where will I need to top up my payment?
A: You will need to top up your payment during registration. The Bank is actually at the Student Affairs Centre and therefore will be quite convenient for completion of this process. Please be sure to give your name, student number and the explanation while making the payment. You will be given a transaction receipt and will need to hand over at the Student Affairs Centre for proof of payment.

Q: Where can I obtain an invoice for future payments?
A: The Accounts Office Management located on the second floor of the Student Affairs Centre. You can also contact the International Office-Student Affairs Centre for further guidance. Always remember that making payment on time is crucial. If payments are not completed on time you will be facing late registration fee penalty. The best way to follow dates is by frequently using and checking the Academic Calendar.
Q: Where can I purchase a mobile card?

A: There will be several points where you can obtain a Mobile Card on and off campus. The first point is at the airport. The second option will be on campus at the Welcoming Desk - Student Affairs Centre.

Q: Do I need to register my mobile here in North Cyprus?

A: According to the Rules and Regulations within North Cyprus, all mobile devices not purchased here on the island are to be registered and for duty to be paid on their importations. For more information on “How to Register Your Mobile Phone” please contact the Student Affairs Centre at intmng@eul.edu.tr.

Q: Are there any shops close to the University?

A: Yes. You will find that are plenty of shops around the town of Lefke that will meet all your requirements including food, clothes, stationery, house appliances etc. For more information about shopping ask the Welcoming Committee members or your RA for information and assistance.

Q: Do I have a Health Insurance and what does it cover?

A: Yes. Every foreign student studying at EUL has a Health Insurance plan. This is covered within your registration fees. It is an annual coverage and is renewed at the beginning of each academic year. This insurance allows you to use any one of the Government Hospital free of charge. For more information on obtain this service you may contact the Student Affairs Centre at intmng@eul.edu.tr.

Q: Where can I obtain detailed information about North Cyprus?

A: The best way to adapt to your surrounding is by gathering all the information you can about it. In this case we recommend you visit the official website of North Cyprus at http://cyprusite.com/ for detailed information you many need to know.
THE INTERNATIONAL
STUDENT COMMUNITY

Many studies and surveys across the globe show that the main motivation of the new generation for study abroad is to seek new cultural experiences in a safe environment. Safety is a top-of-mind concern while you had been considering to study abroad. In this sense you will be glad to know that at the European University of Lefke your Well-Being (where Well-Being relates to safety, comfort, success and happiness) is our “Main Concern”.

We have an International Student Community coming from over 76 different countries around the world. The different nationalities and cultural diversity on campus will give you the opportunity for personal enhancement and a lifetime of colourful experiences.

There are trips available on weekend to other cities during the academic year where you can explore the beautiful culture of Northern Cyprus. The International Student Community is also very active by holding many different cultural events and displays throughout the year. All Cultural, Social events are run by the Dean of Students. This Office will also play a very big role in the Welcoming Committee and Orientation. Therefore ask as many questions as you please upon arrival to get further information about International Student Community on campus.
Mehwish Saleem  
**Pakistan**

“Orientation Week was such a great and extremely helpful period for me. I really enjoyed it and got so much from it. Many thanks to all of the great staff and great volunteers who helped and put my life in order so I could concentrate on my studies.”

---

Danielle Brentnall  
**Switzerland**

“I thoroughly enjoyed the welcome session, programme information session and strategies for success! They were all super helpful and I felt so much better! It was great to get to know others in a similar situation to mine and meet some of the teachers and become familiar with particular concepts such as PASS and how to organize yourself whilst living far away from home.”

---

Martin Strangeways Temba  
**Zambia**

“Orientation as a whole is very valuable in informing and giving an insight into expectations of what awaits you here in Lefke. It also helps lead to your feelings much calmer and helps to open up to approach and tackle your first few days. Moreover, it teaches you to be a lot more alert and familiar with where and when you have to be.”
Welcoming Note From The International Office

We would like to take this opportunity to extend a very warm welcome to you.

For the past two decades, the European University of Lefke has been successfully providing Higher Education to thousands of students and has contributed to the economic and cultural life on a global level. We are very proud to say that we have students coming from many parts of the world and in return you should be proud for joining such a Multicultural atmosphere.

Whether you have joined us for an Associate, Undergraduate or a Postgraduate Degree, your time here will be a valuable educational experience which will enhance both your personal and professional development. From the point of your arrival to the point of registration, the Staff of the Student Affairs will make sure to help you and navigate your way through the whole registration process efficiently and comfortably. During Orientation the Student Affairs Centre will be the starting point for your academic life on campus.

Please make sure that you thoroughly read the contents of this guide and always feel free to ask questions. Our aim is to meet all of your expectations!!!

Mrs. Kezban ZURNACI
Manager of the International Office – Student Affairs Centre
First Step Registration & Residence Permit Application

You will be required to submit:

- Original Documents:
  - High school diploma or graduation document
  - Transcripts

- Twenty (20) passport size photographs

- International passport

- English Language Qualification (IELTS, TOEFL, etc.)

Place: Student Affairs Centre

FALL
17-21 SEPTEMBER
2018

SPRING
11-12 FEBRUARY
2019
**Second Step**

**English Placement Test**

If you do not hold any internationally recognized English Language qualification you will be required to take the English Proficiency test at the EPS.

If you pass the test you will then be entitled to register your courses with the Faculty. If you fail to pass the test you will then be automatically registered within the English Preparatory School where you will obtain a study kit including various English Text and Work Books. You will also obtain a timetable from the EPS of your weekly programme.

**Third Step**

**Course Registration**

*Place:* Concerning Faculty - Use Map on Guide for Further Assistance

You will be given a name of your Advisor who will register your courses at the Faculty. Always keep a close contact with your Advisor as he/she will be the key person whenever you are in the need of Academic Guidance. You then need to go to your Faculty and register your courses. Finally, you will be given your weekly course timetable where you can meet your lecturers.

**Sample of Course Registration Document:**

![Sample of Course Registration Document](image)

**Congratulations!**

Once you reach this point you will know that you are officially registered at the European University of Lefke.
Student Certificate

This is the ONLY & MAIN written document proving your Studentship at the European University of Lefke and may be used for personal/formal use.

How & Where to Apply for a Student Certificate:

The Registrar’s Office-Student Affairs Centre is where you can apply for a Student Certificate. You will fill out a Request Form and can collect the Certificate the next working day.

Student ID Card

Your ID Card will be available for you to collect after Registration period is over. The collecting point is The Registrar’s Office – Student Affairs Centre. This card is only valid when bearing an official hologram and the validity of the card is for one term only. You are required to place a new hologram on the card each term. For more information about obtaining updating the validity of your ID card please visit the Registrar’s Office and the Student Affairs Centre.
Scholarship Opportunities

We Believe that Hard Work Pays Off...

The European University of Lefke has a number of generous scholarships and good range of financial support and advice in place to help students manage finances at University.

New International Student Scholarship

The EUL grants 50% tuition fee scholarships for all Undergraduate as Associate Degree Programmes, offered exclusively to International first-year students.

Academic High Performance Scholarship

Students, who studied for a minimum of two terms at EUL with a GPA of minimum 3.50 and above, and a CGPA of minimum 3.00 and above, are awarded an academic high performance scholarship for their next term of study.

Special Package Scholarship

All International Postgraduate students are admitted to the Master’s and PhD programmes on a Special Tuition Package.

Sibling and Spouse Discount

EUL offers sibling discounts for prospective students for spouses and siblings. These students receive a 25% discount of their tuition fees while they study together. This type of scholarship is granted to students who are enrolled in any of the undergraduate programmes.

Sports Scholarships

Apart from the academic scholarships offered to students there are also sport and culture scholarships that may be granted. This is dependent on individual success in a sporting or cultural field. You may find more information on scholarships through the below mentioned link:

http://www.eul.edu.tr/en/

or

simply ask for further guidance at the Student Affairs Centre intmng@eul.edu.tr
Know Your Academic Boundaries & Aim For the Best...

You will obtain a formal Transcript at the end of each term showing your grades. The transcript is official only if it bears the seal of the University, Hologram of the University and the signature of the Registrar. If you are in the need of a transcript at any time you need to deposit the concerning fee and visit the Registrar’s Office at the Student Affairs Centre.

Important Explanations:
Academic Year: One academic year consists of approximately two 16-week terms including the final examination period. Summer term can be offered when needed.

Credit Hour Rating: Each course is allocated a pre-determined number of credit hours. These include all of the weekly theoretical course hours plus half of the weekly laboratory, practical or studio course hours.

Grading System and Evaluation

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<th>VALUE</th>
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<td>4.00, 3.70</td>
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<td>VERY GOOD</td>
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<td>2.70, 2.30, 2.00</td>
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<td>C-, D+, D</td>
<td>1.70, 1.30, 1.00</td>
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</tr>
<tr>
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</tr>
<tr>
<td>U</td>
<td>-</td>
<td>UNSATISFACTORY</td>
</tr>
<tr>
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<td>EXEMPTION</td>
</tr>
<tr>
<td>T</td>
<td>-</td>
<td>TRANSFER</td>
</tr>
</tbody>
</table>

HIGH HONOUR: Granted to a student, with a normal course load, whose GPA is in between 3.50 and 4.00 inclusive and CGPA is at least 2.00

HONOUR: Granted to a student, with a normal course load, whose GPA is in between 3.00 and 3.49 inclusive and CGPA is at least 2.00

UNSATISFACTORY: A student obtains an unsatisfactory standing when he/she scores a GPA between 0.00 and 1.99 inclusive but his/her CGPA is at least 2.00 but his/her CGPA is less than 2.00 but above the corresponding value shown in the table.

ACADEMIC WARNING: An “Academic Warning” is given to a student whose CGPA is lower than the corresponding value shown in table.

SATISFACTORY: A student obtains a satisfactory standing when he/she scores a GPA between 2.00 2.99 inclusive and CGPA is at least 2.00

Academic Standing for Graduate Programmes

| SATISFACTORY | CGPA > 3.00 | UNSATISFACTORY | CGPA < 3.00 |

21
STUDENT INFORMATION SYSTEM (OIBS)

Technicalities you need to know

The Student Information System is a specially designed programme for students to obtain necessary information such as grades, course programmes etc. The “User-friendly” programme also allows students to conveniently register online. For further information regarding the programme please visit our website at http://www.eul.edu.tr/en/

Logging on to the system

You need to create a password to log on to the Student Information System (OIBS). You need to activate the email provided by the university (see email activation section) and then follow the instructions below.


2. Click “Forgot my password”

3. Enter your student number as user name and click “OK”.

4. In order to view the email you received, login to your university email account.

5. Click on the link provided in the email you received.

6. On the next screen, enter the password you want to use twice to “password” and “password confirmed” sections.

7. Go to http://oibs.eul.edu.tr Enter your student number as user name and the password you have just created.

E-mail Activation

Every EUL student is provided with an email account.

It is advised that you use your email account actively.

In order to use this service, browse http://std.eul.edu.tr at any computer with internet connection or browse http://www.eul.edu.tr and click on “Student Web Mail” link. Below is the procedure for users to follow in order to change their passwords.

1. Enter your student number twice as your user name and one-time password and click on “Sign in”.

2. On the next screen, enter your student number to “Password” section and a password of your choice to the “New password” and “Confirm” sections. The password you will create should contain at least 6 characters comprised of numbers and letters (English alphabet).

3. Then, you can access your email account by clicking on “Sign in”.

4. You need to use your new password to sign in from now on.

A sample student email address: studentnumber@std.eul.edu.tr (for example: 180001@std.eul.edu.tr)
How can I view my transcript?
In order to view your transcript, click on “COURSE” link placed on the top of screen and then on “COURSE” link placed on the left hand side and lastly click on “TRANSCRIPT” link.

How can I view my weekly course schedule?
In order to view your weekly course schedule, click on “STUDENT” link placed on the top of screen and then on “COURSE” link placed on the left hand side and lastly click on “WEEKLY COURSE SCHEDULE” link.

How do I make an interactive registration?
1. In order to make a course registration, click on “STUDENT” link placed on the top of screen and then on “COURSE” link placed on the left hand side and lastly click on “NEW INTERACTIVE REGISTRATION” link.

2. On the next screen you will be provided with a course list. This list is categorized in colours according to the criteria stated below.

a. Red: Indicates the courses you failed and have to take.

Note: You are not required to register for a course on the condition that the course you failed is not offered in that specific term. However, if the course you failed is offered in that specific term, you cannot register for other courses before you mark this course to take. The courses you failed have the precedence and all courses you failed have to be added at the same time.

b. Yellow: Indicates courses you can take in the current term.
c. Grey: Indicates courses you cannot take in the current term.
d. Pink: Indicates elective courses and you can register for them regardless of the term.
e. Green: Indicates the courses you passed and the ones you can retake when suitable for you.

Course adding procedure can be done at once by choosing all the courses. After choosing the courses and groups you want, click on the “REGISTER” button placed under the course list.

In order to change a group, choose the course of which group you want to change from the Selected Course List and click on the DELETE button and go back to the Course List to choose the same course again with a different group.

Courses with a select button next to them are the courses available for that academic term. If there is no select button next to them, these courses are not available for that academic term.

After choosing all the courses you want to take, write your message to your academic advisor into the Comment section and click the CONFIRM button.

Advisors are responsible for checking the interactive registration you make and approving it if deemed suitable. You need to check it from the system page if your registration is approved or not.

Failing to follow this procedure will result in an incomplete registration even if you have paid the school fee.

For the issues concerning your course registration consult with your advisor or send an email to oibs@eul.edu.tr
# Starting Your Academic Life

An insight of where your academic life will start

<table>
<thead>
<tr>
<th>FACULTY</th>
<th>TEL</th>
<th>FAX</th>
<th>E-MAIL</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty of Law</td>
<td>+90 392 660 2000 Ext:2701</td>
<td>+90 392 660 2707</td>
<td><a href="mailto:law@eul.edu.tr">law@eul.edu.tr</a></td>
<td>Law Building</td>
</tr>
<tr>
<td>Faculty of Pharmacy</td>
<td>+90 392 660 2000 Ext:2351</td>
<td>+90 392 660 2353</td>
<td><a href="mailto:pharmacy@eul.edu.tr">pharmacy@eul.edu.tr</a></td>
<td>Pharmacy Building</td>
</tr>
<tr>
<td>Faculty of Arts &amp; Sciences</td>
<td>+90 392 660 2000 Ext:2721</td>
<td>+90 392 660 2723</td>
<td><a href="mailto:fas@eul.edu.tr">fas@eul.edu.tr</a></td>
<td>Common Lecturer Building</td>
</tr>
<tr>
<td>Faculty of Economics &amp; Administrative Sciences</td>
<td>+90 392 660 2000 Ext:2601</td>
<td>+90 392 660 2603</td>
<td><a href="mailto:feas@eul.edu.tr">feas@eul.edu.tr</a></td>
<td>Main Building</td>
</tr>
<tr>
<td>Faculty of Educaiton Dr. Fazil Küçük</td>
<td>+90 392 660 2000 Ext:2651</td>
<td>+90 392 660 2653</td>
<td><a href="mailto:education@eul.edu.tr">education@eul.edu.tr</a></td>
<td>Rauf Raif Denktas Education Complex</td>
</tr>
<tr>
<td>Faculty of Communication</td>
<td>+90 392 660 2000 Ext:2741</td>
<td>+90 392 660 2743</td>
<td><a href="mailto:communication@eul.edu.tr">communication@eul.edu.tr</a></td>
<td>Main Building</td>
</tr>
<tr>
<td>Faculty of Architecture</td>
<td>+90 392 660 2000 Ext:2761</td>
<td>+90 392 660 2763</td>
<td><a href="mailto:architecture@eul.edu.tr">architecture@eul.edu.tr</a></td>
<td>Main Building</td>
</tr>
<tr>
<td>Faculty of Engineering</td>
<td>+90 392 660 2000 Ext:2501</td>
<td>+90 392 660 2503</td>
<td><a href="mailto:engineering@eul.edu.tr">engineering@eul.edu.tr</a></td>
<td>Rauf Raif Denktas Education Complex</td>
</tr>
<tr>
<td>Faculty of Health Sciences</td>
<td>+90 392 660 2000 Ext:2551</td>
<td>+90 392 660 2553</td>
<td><a href="mailto:health@eul.edu.tr">health@eul.edu.tr</a></td>
<td>Health Sciences Building</td>
</tr>
<tr>
<td>Faculty of Agricultural Sciences &amp; Technologies</td>
<td>+90 392 660 2000 Ext:2781</td>
<td>+90 392 660 2503</td>
<td><a href="mailto:agriculture@eul.edu.tr">agriculture@eul.edu.tr</a></td>
<td>Rauf Raif Denktas Education Complex</td>
</tr>
<tr>
<td>FACULTY</td>
<td>TEL</td>
<td>FAX</td>
<td>E-MAIL</td>
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<td>---------------------------------------------</td>
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</tr>
<tr>
<td>Faculty of Dentistry</td>
<td>+90 392 660 2000</td>
<td>+90 392 727 7528</td>
<td><a href="mailto:dentistry@eul.edu.tr">dentistry@eul.edu.tr</a></td>
<td>Pharmacy Building</td>
</tr>
<tr>
<td>School of Applied Sciences</td>
<td>+90 392 660 2000</td>
<td>+90 392 660 2603</td>
<td><a href="mailto:sas@eul.edu.tr">sas@eul.edu.tr</a></td>
<td>Rauf Raif Denktaş Education Complex</td>
</tr>
<tr>
<td>School of Tourism and Hotel Management</td>
<td>+90 392 660 2000</td>
<td>+90 392 660 2803</td>
<td><a href="mailto:tourism@eul.edu.tr">tourism@eul.edu.tr</a></td>
<td>Common Lecturer Building</td>
</tr>
<tr>
<td>School of Health</td>
<td>+90 392 660 2000</td>
<td>+90 392 660 2573</td>
<td><a href="mailto:syo@eul.edu.tr">syo@eul.edu.tr</a></td>
<td>Health Sciences Building</td>
</tr>
<tr>
<td>Vocational School</td>
<td>+90 392 660 2000</td>
<td>+90 392 660 2803</td>
<td><a href="mailto:myo@eul.edu.tr">myo@eul.edu.tr</a></td>
<td>Main Building + Rauf Raif Denktaş Education Complex</td>
</tr>
<tr>
<td>Vocational School of Justice</td>
<td>+90 392 660 2000</td>
<td>+90 392 660 2703</td>
<td><a href="mailto:adalet@eul.edu.tr">adalet@eul.edu.tr</a></td>
<td>Law Building</td>
</tr>
<tr>
<td>Vocational School of Health Services</td>
<td>+90 392 660 2000</td>
<td>+90 392 660 2583</td>
<td><a href="mailto:shmyo@eul.edu.tr">shmyo@eul.edu.tr</a></td>
<td>Health Sciences Building</td>
</tr>
<tr>
<td>English Preparatory School</td>
<td>+90 392 660 2000</td>
<td>+90 392 660 2863</td>
<td><a href="mailto:engrep@eul.edu.tr">engrep@eul.edu.tr</a></td>
<td>Lefke Centre Campus</td>
</tr>
<tr>
<td>Institute of Graduate Studies &amp; Research</td>
<td>+90 392 660 2000</td>
<td>+90 392 660 2843</td>
<td><a href="mailto:Institute@eul.edu.tr">Institute@eul.edu.tr</a></td>
<td>Pharmacy Building</td>
</tr>
</tbody>
</table>
Dean Of Students Office

Helping Students Find Their Way

The Dean of Students Office plays an important role in maintaining and enriching a sense of community at the European University of Lefke. The Dean of Students Office enthusiastically supports the academic mission of the institution and provides a variety of opportunities for students to interact with faculty members. It also recognises and celebrates the accomplishments of outstanding students and student organisations.

The Dean of Students Office is concerned with the overall quality of life at EUL for all undergraduate and graduate students. The EUL prepares students for leadership in a global, diverse and changing society and also cultivates a caring and supportive campus environment.

The main mission of the Dean of Students Office is to assist our students in every step of their university life. There are several units that run under the Dean of Students Office and each unit is specially designed for the well-being of our students. In other words; The Dean of Students Office is the main point of guidance while navigating through University life.

Units:
The Student Services Unit assesses and evaluates written requests submitted by students and provides clarification or assistance in overcoming any problems they may face.
The Career Centre Unit organizes activities and events in order to strengthen the relationship amongst the university, the alumni and the community. The centre also supports students regarding their career and internship practice plans through the collaborations settled between the sector and the university.
Student Activities That Run Under The Dean Of Students Office

Social and Cultural Activities Unit organizes various social activities for the students at EUL by providing opportunities for our students to spend their extracurricular time effectively. The Social and Cultural Activities Unit has a mission of turning our students into active, creative, social and self-confident individuals.

Students Clubs are implemented to support “Student Satisfaction” and create social and cultural diversity. EUL students are entitled to become a member within any Club they chose and each club has its’ own Committee and runs under the Dean of Students Office.

For more information about Student Clubs visit our website at: http://www.eul.edu.tr/en/

International Student Club
There is an International Student Club that runs under the Dean of Students Office that is especially designed for International Student Body. The main purposes of the club are as follows:

- To ensure the unity and cooperation among international students in the areas of social, cultural, academic and sport;
- To supervise and improve cooperation in related fields between international students of the EUL with other fellow students;
- To guide and help the members of the club in their use of academic rights;
- To guide and help the members of the club to develop their managerial, social and organizational skills.

For more information about the International Student Club please visit the Student Affairs Centre or contact intmng@eul.edu.tr
Spring Festival

The EUL provides students with the opportunity to develop their social and emotional intelligence, to catch the zeitgeist of today’s world and contribute to its history and development through social activities. In support to this belief, every year Spring Festivals are organized during the Spring Semester at the European University of Lefke. At these festivals, students are encouraged to take part in social, cultural and sports activities with other students of different backgrounds, together with academic and administrative personnel. Spring Festival is a perfect way to release students from the tension they may face from their Academic Studies while enjoying days of fun filled activities, music and dance.

CONTACT US:
Tel: +90 392 660 2101
E- Mail: studentaffairs@eul.edu.tr
Welcoming Week and Orientation Days are probably one of the most important period of time for all newly registered students on campus. It is aimed to guide all new comers as it helps cruise their way through the necessities of University Life. Orientation Week will start upon the moment of arrival to the moment of the commencing of classes.

It is filled with various seminars, on and off campus activities as well as being a perfect way to meet with other fellow students and adjust to their new surroundings.

You will see announcements all around campus, at the welcoming desk as well as on the University website. There is always a possibility that the mentioned programme may change. Please follow the guidance of the Welcoming Committee upon arrival for the latest updates. Updated information is also available on our website at www.eul.edu.tr/en/
LIFE ON CAMPUS

LIBRARY

A Students Door to Lifelong Learning

Working Hours:

Monday to Friday: 08:30-23:00
Saturday and Sunday: 09:30-23:00

During the exam week’s library is open 24 hrs. The Library is open 7 days a week throughout the whole academic year. You may visit our website for details in regards to the working hours at http://www.eul.edu.tr/en/

Memberships:

- All registered students are accepted as natural members of the EUL’s Library.
- Students wishing to activate their memberships must fill in a library registration form and include one passport sized photo with their student ID.
- Students and staff are required to revalidate or renew their library card every academic year.
- All members accept to abide by the rules and regulations of the library.
- Non-students or staff members may use the library but cannot become members or check out books.

For more information regarding Memberships and Rules & Regulations please look into the below mentioned link on our website at: http://www.eul.edu.tr/en/life-in-eul/services/library/

CONTACT US:
Tel: +90 392 660 2160
E-mail: library@eul.edu.tr
The Computer Centre is the “HEART” of technological functions and IT Services of the University. Their services include all intranet and internet facilities on campus.

As a newly registered student you will obtain an e-mail address. With this mail address you can keep a communication link within the University surrounding. The concerning address allows you to have access through the internet to crucial and essential information when required. This includes registering, learning notes, grades and more.

E-mail Activation
Every EUL student is provided with an email account. It is advised that you use your email account actively. In order to use this service, browse [https://std.eul.edu.tr](https://std.eul.edu.tr) at any computer with internet connection or browse [http://www.eul.edu.tr](http://www.eul.edu.tr) and click on “Student Web Mail” link.
Below is the procedure for users to follow in order to change their passwords.

**Step 1**

Enter your student number twice as your user name and one-time password and click on “Sign in”.

**Step 2**

On the next screen, enter your student number to “Password” section and a password of your choice to the “New password” and “Confirm” sections. The password you will create should contain at least 6 characters comprised of numbers and letters (English alphabet).

**Step 3**

Then, you can access your email account by clicking on “Sign in”.

**Step 4**

You need to use your new password to sign in from now on.

---

**A sample student email address:**

Format of student e-mail account:

studentnumber@std.eul.edu.tr

For example:

Student Number: 174001
E-mail account: 174001@std.eul.edu.tr

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**CONTACT US:**

Tel: +90 392 660 2282
E-mail: bim@eul.edu.tr
Health Centre

In-Case of Need of Emergency

Our health centre is located on the first floor of the Sports Complex. The university ambulance is also on 24 hour standby to transport patients to the nearest health facility. The Health Centre offers basic health services such as patient examination, vaccinations or shots, stitching and bandage dressing. In cases when necessary patients may be kept under observation at the health centre. There is also a Nurse at the Health Centre five (5) days a week during working hours in order to run the Centre, to apply first aid whenever needed and is the first point of communication within the facility.

Student Development & Psychological Counselling Centre

It is Always Mind Over Matter. Let us help.

The purpose of EUL’s Psychological Advising Office is to provide you with support for emotional, social and academic issues using scientific methods. EUL’s Psychological Advising Office will provide you useful techniques to better adapt to university life. You can learn problem-solving and decision-making skills, which in turn make you more independent and better able to handle any type of situation. The Psychological Advising Office provides confidential counselling in a “free-will” environment. The Office also offers guidance services, research activities and psychological counselling in both individual and group settings.

CONTACT US:
Tel: +90 392 660 2182 E-mail: saglik@eul.edu.tr

CONTACT US:
Tel: +90 392 660 2191 E-mail: saglik@eul.edu.tr
Cafes And Restaurants On Campus

Delicious Food Options to Fit Your Lifestyle

The various cafes and restaurants on campus offer a wide range of quality and tasty menus at reasonable and affordable prices. Breakfast, lunch and dinner are served within the facilities. Hot meals, fast food, snacks and drinks are available from early morning until late at night.

<table>
<thead>
<tr>
<th>Cafes and Restaurants</th>
<th>Place</th>
<th>Extension</th>
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</thead>
<tbody>
<tr>
<td>Califorian</td>
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<td>4033</td>
</tr>
<tr>
<td>Mado</td>
<td>Ground Floor of Rauf Raif Denktaş Education Complex</td>
<td>4022</td>
</tr>
<tr>
<td>Peler Cafeteria</td>
<td>Behind Main Building</td>
<td>4028</td>
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<tr>
<td>Coffee Zone</td>
<td>1st Floor of Main Building</td>
<td>4020</td>
</tr>
<tr>
<td>Nokta Café</td>
<td>Next to Library</td>
<td>4024</td>
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<tr>
<td>Vitamin Café</td>
<td>Between CL Building &amp; Library</td>
<td>4025</td>
</tr>
<tr>
<td>Orta Café</td>
<td>Next to EUL Bus Terminal</td>
<td>4030</td>
</tr>
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</table>
SPORTS COMPLEX

Fitness is not a destination it is a way of life

The Sports Complex located on campus aims to provide you opportunities of having a healthier and active lifestyle, enriching campus life & helping to implement lifelong sports activities and physical fitness programmes.

EUL Sports Teams:
You can join various sports activities held at the University. Experts from the Department are always ready and enthusiastic on helping either in Team Play or simply for self-improvement. All EUL Students are welcome to join the team try-outs during specific times of the year. Try-out dates may be obtained by the Management of the Complex.

GENERAL RULES & REGULATIONS

- You need to become a member of the Sports Complex before using the facilities. This involves filling out a form (including a pocket sized photo) and a minor health inspection from our Health Centre for “Health & Safety Precautions”. There is also a membership Fee involved for becoming a member.

- Prior reservation from the Sports Complex Staff is required (a minimum of 24 hours) for the use of tennis courts and the Astroturf football pitch(s). A separate hourly fee will be subject for using the Astroturf Football Pitch (There is an extra fee that is required to pay for the use of this facility)

- Memberships need to be renewed each semester.

- General use, guidelines, fees and working hours of all facilities may be obtained by the Sports Complex Management or by visiting the university website.

CONTACT US:
Tel: +90 392 660 2170
E-mail: spor@eul.edu.tr
Most of you who have decided to live within the university Residence Halls have already completed the required reservation. Congratulations!!! We are looking forward to welcoming you in your new home surrounding. We understand that adjusting to new surroundings is not always easy and therefore it is our duty to make this whole process as smooth as possible. For those who have not yet decided where to stay please act fast as our rooms are reserved on a “FIRST COME FIRST SERVED” basis.

Every student is liable of making a non-refundable payment in order to reserve a room in any of our Residence Halls and will be asked to top up the remaining of the owed amount during registration. For more information regarding Accommodation Reservation please contact the Resident Hall Management at dormitory@eul.edu.tr.

It is very important to understand and learn your surrounding including “Rules & Regulations” in order to implement in your own lifestyle. Therefore it is strongly recommended that you know all the “Do’s & Don’ts’” while living in any one of our Residence Halls.
IMPORTANT INFORMATION THAT YOU NEED TO KNOW

Entering Your Room & Signing Your Contract

The moment you arrive to the university you will be assigned to your room providing that you have made the required reservation prior to your arrival. You will be asked to sign a contract that will hold all necessary information including starting and ending dates (please read the contract before signing so you know your liabilities).

Paying Your Deposit

Every student is liable of making a deposit fee payment that will ensure your stay at any one of our Residence Halls. This fee is an amount that is taken for the sole purpose of securing the premises that you will be occupying. It is a payment that is done on a “ONE TIME ONLY” basis and will be refunded if and when there are “NO DAMAGES” made to the occupied room at the end of the contract.

Duration of Contract and Staying Longer

The duration of every Residence Hall at EUL is one (1) Academic Year. Students who wish to stay during Summer School will be obligated to make an extra payment.

Extending Your Contract for the Next Academic Year

Students who wish to continue to stay at any one of our Residence Halls will be asked to make Pre-reservation for the next academic year. There will be an application and a non-refundable reservation payment involved. Please follow the guidelines and announcements of the Management as there is only one set time frame for this purpose.
Request of Room Change
European University of Lefke gives paramount importance to the well-being of all students living in our Residence Halls and understand the concept of “Roommates”. Therefore we allow all students to ask to change a room for one time only with no extra cost. Repetition of Room Change Request(s) will be subject to an extra fee payment of 100 USD.

Decorating Your Room
We understand that decorating your room is the best way to make it feel like home. However it is important that you do not use nails, tack or adhesives that will damage your walls. The best solution for this purpose that is highly recommended is “sticky tack”. It is also important that any posters hung on walls DO NOT include the following:
Political Outlook
Alcohol / Tobacco / Illegal Drugs
Sexual Explicitly

Cable TV & Internet
There is a TV Room on every floor within the Residence Halls on campus. There are also TV’s available within all Residence Halls of EUL. TV’s on all on and off campus Residence Halls includes Cable (satellite set-up). Internet is also available within the Residence Halls of EUL.

Staff Entering Your Room
There are times where authorized staff have the right to enter your room without prior notice and/or permission.

These times consist of the following:
While performing safety checks
Providing Accountability to community standards
Random Searches if there is a concern for safety or reasonable cause of violation to EUL or TRNC government rules and regulations
Door Lock’s For Safety
You will be assigned a Card (if applicable in the Resident Hall you reside in) for building entry and a key to your room at the beginning of your contract. It is your responsibility to take good care of your key and/or card. If at any point you lose either one you must immediately apply to Management to formally inform and make a replacement request. Replacing card or keys is of cost and will be deducted from your deposit.

Utilities & Laundry
Electric utilities are not included in the Residence Hall prices. Each room has its own Electricity Box where electricity is purchased as a “Pay as you go” service. Laundry is done by students themselves. There are Laundry rooms in all of our Residence Halls.

All Inclusive Programmes (Feeding)
If you are a part of the Full Package Programme this will mean that you will be served Breakfast-Lunch-Dinner seven (7) days a week within the term. The Residence Hall entrance card will be different from the card to enter the allocated dining hall. Students with the all-inclusive package can stay in the Residence Halls at no extra cost during winter break (January – February) but the use of dining halls during this period is subject to a charge. Residence and dining halls are charged separately for the summer term (July – September).

Storage Space During Summer Holidays
If you intend to renew your contact and you have followed the necessary procedures of reservation for the next academic year, you are then entitled to leave your personal belongings during summer holidays. There is no extra cost for storing however the Dormitory Management will NOT take any responsibility for lost goods.
Following Announcements
The best, most effective and fastest way to contact students is by making formal announcements. Therefore you will always find various announcements on Billboards within the Residence Halls of EUL. It is your responsibility to follow these announcements on a daily basis.

Meeting Your RA within Your Residence Hall
There is a RA (Resident Advisor) appointed for each Residence Halls that is on duty to help you and make your living surrounding happier, easier and safer. You should make an effort to meet your RA and always feel free to ask him/her questions. It is also advisable to participate in the events and activities guided by the RA throughout the year.
Transportation

Moving Freely for Easy Access and Mobility

Access to and from the university is possible through regular bus services. There are bus services to Güzelyurt, Lefke, Yedidalga and Gemikonağı throughout the day and in the evenings seven days a week. There are also weekend free bus services to other cities. For more information about weekend bus services you may contact the Dean of Students office at studentaffairs@eul.edu.tr

There are more than 30 stops all around the area(s) where students can take buses through bus stop signs where available. Free Wi-Fi Internet connection is available in all of our vehicles.

This guide also provides the EUL Bus Service Lines & Routes. It is recommended that you look into the schedule to find out where the University busses are running from.

For more information on the daily route of University Transportation and their timings, you may look into the website at www.eul.edu.tr/en/ or look into the “Bus Schedule “listings in the designated Bus Stop area on campus.

Using Your Own Vehicle on Campus:

If you wish to enter and park within campus premises with your own vehicle on a regular day to day basis you MUST obtain a “Vehicle Sticker” to be placed on the far right corner of the front wind shield.

For further guidelines of how to apply and purchase a “Vehicle Sticker” please contact the Dean of Students Office – Student Affairs Centre at studenttaffairs@eul.edu.tr

Sample of EUL Bus Stop Sign:

CONTACT US:
Tel: +90 392 660 2241
E-mail: transportation@eul.edu.tr

Public Transportation

There are several other options for students to commute to and from any location within the area and to other parts on the island. These include private Taxi’s as well as buses and Airport Bus Shuttle Services. You may ask the Welcoming Desk upon arrival for information about Public Transportation.
EUL BUS SERVICE
LINES AND ROUTES

EUL Bus Service Lines and Routes

Route
- Lefke
- Güzelyurt
- Yedidalga
- Doğancı / Gaziveren
- European University of Lefke
- Bus Stop
- Junction

Map showing bus routes and stops in Lefke and surrounding areas.
OTHER SERVICES

The Necessities That Make Life Easier

SECURITY
Your wellbeing is one of our major priorities. Security guards on the campus carry out their duties 7 days a week, 24 hours a day with the assistance of security cameras to provide students studying at the European University of Lefke with a safe and secure environment.

Main Duties & Functions:
- Ensures the security on campus in line with TRNC laws and rules and regulations of the university
- Protects the premises and property of the university
- Regulates and controls traffic on campus
- Takes measures against fire and fire hazard

Bookstore
North Cyprus’s largest bookstore “Deniz Plaza” has an on-campus branch which meets the stationary needs of students studying at EUL. Students may find all kinds of books, stationary equipment or photocopying facilities at the “Deniz Plaza” EUL branch.

Banking Services
Banking is easy at the European University of Lefke. There are two local banks that have full-service branches on campus as well as conveniently located ATM’s. There is also an International Bank on Campus named Turkiye İş Bank. It is advisable to open up an account within this bank as it is the easiest way to obtain money from home. Simply visit and ask the Bank for the Requirements of Opening an account.

Postal Services
There is a Post Office on campus located within the CL Building. All postal mail which arrives at the university address is distributed from this office. All undelivered mail is returned to the Post office. All International Students can collect their mail from the Dean of Students Office on a daily basis.
GENERAL RULES AND REGULATIONS

- All fees are non refundable.

- All original academic records that confirm the degree award you provided to receive the Conditional Acceptance Letter, must be submitted during the registration period, otherwise your admission will be cancelled.

- Due to the governmental regulation, university must hold all the original documents of the students until their graduation.

- Immigration fee is paid by the student upon arrival. The Dean of Students Office will assist with the process of Student Residence Permit.

- The price stated in your Conditional Acceptance Letter is valid for your first academic year at EUL. In the following years, the EUL tuition and fees will stay the same for the duration of your study. However the university has the right to withdraw the offered scholarship in the event of students package preference changes or in a case of a CGPA less than 2.00

- Tuition package does not include the refundable security deposit fee of 260 USD, as well as the electric bills.

- Students should balance their tuition fees and any other fee prescribed within 5(five) days of the start of each term.

- University tuition can be paid in installments. For more detailed information look into the Tuition Fee Calculator on our website at www.eul.edu.tr/en/.

- No money transfer can be made between accounts of different students.

- No certificate will be issued by the university for students with an outstanding balance (debt).

- Students cannot sit for mid-term or final exams with an outstanding balance (debt).

- To avoid a late registration fee, you must register before the first day of each term. Late course registration fee is 25 USD per day for unregistered students with outstanding tuition fees. Late registration fee cannot exceed 100 USD.

- Students who wish to freeze their studies are required to pay an extra fee during add/drop period.

- Student who wish to Terminate their studies will be subject to pay an extra fee and are required to complete all formalities and collect their own documents.

- Students with the all-inclusive package can stay in the Residence Halls at no extra cost during winter break (January-February) but the use of dining halls during this period is subject to a charge.

- Residence and dining halls are charged separately for the summer term (July & August).

- New students can apply for a change of room at any time. First room change is free, second room change is subject to an extra fee.

- There is a Disciplinary Committee that deals with all cases of bad conduct and offenses that take place on campus.
To Do List

Here is a simplified “to do list” to help you to “do as you go” for an organized and speedy adaptation.

Adapting Once You Arrive

- Locate Your Accommodation
- Feel Free to ask any questions to the Welcoming Committee for further assistance
- Let your family know that you have safely arrived
- Learn where you will be Registering both general and course registration
- Make sure to contact and meet your Resident Advisor (RA)
- Start & Complete your Registration ASAP
- Attend all the offered activities during Orientation & Meet as many new people as possible
- Register and become an active member of the International Student Club
- Open up a bank account. Learn about other Transfer possibilities such as Western Union, Money Gram etc. You may obtain this information from the Student Affairs Centre
- Start and Complete your Student Residence Permit ASAP. The Dean of Students Office will be the KEY CONTACT POINT for this purpose
- Obtain your Student ID Card. This will be done upon completion of your Registration. More information can be obtained at the Student Affairs Centre.
“The right choice to be a step ahead”