

2021-2022 SPRING SEMESTER COURSE REGISTRATION PROCEDURE

INTERACTIVE COURSE REGISTRATIONS FOR THE 2021-2022 SPRING SEMESTER WILL TAKE PLACE BETWEEN 2 MARCH 2022 - 18 MARCH 2022. THE PROCEDURE STUDENTS SHOULD FOLLOW FOR THE REGISTRATION IS DESCRIBED BELOW.

ACCESS TO REGISTRATION OF THOSE STUDENTS WHO DEPOSITED THEIR TUITION FEE WILL BE AVAILABLE AFTER 1 BUSINESS DAY. STUDENTS CAN GET INFORMATION ABOUT TUITION FEES BY VISITING <https://portal.eul.edu.tr> OR EMAIL: accounting@eul.edu.tr

- COURSE REGISTRATION OF OUR STUDENTS WHO HAVE ACCESS RIGHT WILL BE DONE BY THE COURSE ADVISORS WITHIN 2 WORKING DAYS. STUDENTS CAN VIEW THE COURSES THEY ARE TAKING ON 4 MARCH 2022 AND ONWARDS BY; LOGGING INTO STUDENT INFORMATION SYSTEM, CLICKING ON THE **COURSE** LINK ON TOP OF THE SCREEN, THEN BY CLINKING ON THE **REPORTS** LINK, AND FINALLY BY CLICKING ON THE **STUDENT CURRICULUM LIST**. BY DOING THIS, YOU WILL BE ABLE TO SEE THE CURRICULUM LIST. THE COURSES SIGNED WITH (*) IN THE LETTER GRADE SECTION ARE THE COURSES YOU ARE REGISTERED IN THE 2021-2022 SPRING SEMESTER.
- CLICKING ON THE **STUDENT** LINK ON TOP OF THE SCREEN, THEN BY CLICKING ON THE **COURSE** LINK, AND FINALLY BY CLICKING ON THE **WEEKLY COURSE SCHEDULE**. BY DOING THIS, YOU WILL BE ABLE TO SEE YOUR TIMETABLE.
- LATE REGISTRATION PENALTY WILL BE TAKEN FROM THE STUDENTS WHO DEPOSITED THEIR TUITION FEE AFTER 4/03/ 2022.
- STUDENTS WITH A CUMULATIVE GRADE AVERAGE (GPA) 2.00 AND OVER AND WHO WANT TO TAKE 1 ADDITIONAL COURSE SHOULD FIRST CONTACT THEIR COURSE ADVISORS FOR APPROVAL BY E-MAIL AND THEN DEPOSIT THE ADDITIONAL COURSE FEE TO İŞ BANK'S ACCOUNT NO 6806-107 (\$ ACCOUNT) OR 6806-380 (€ ACCOUNT) AND WRITE THEIR STUDENT NUMBER, FULL NAME, AND '1 ADDITIONAL COURSE' INFORMATION ON THE EXPLANATION OF THE DEPOSIT.
- STUDENTS WITH A CUMULATIVE GRADE AVERAGE (GPA) 3.00 AND OVER AND WHO WANT TO TAKE 2 ADDITIONAL COURSE SHOULD FIRST CONTACT THEIR COURSE ADVISORS FOR APPROVAL BY E-MAIL AND THEN DEPOSIT THE ADDITIONAL COURSE FEE TO İŞ BANK'S ACCOUNT NO 6806-107 (\$ ACCOUNT) OR 6806-380 (€ ACCOUNT) AND WRITE THEIR STUDENT NUMBER, FULL NAME, AND '2 ADDITIONAL COURSE' INFORMATION ON THE EXPLANATION OF THE DEPOSIT.
- STUDENTS WHO ARE AT THE STAGE OF GRADUATION AT THE END OF THE SPRING SEMESTER, 2021-2022, CAN TAKE 1 OR 2 ADDITIONAL COURSES WITHOUT CONSIDERING THEIR CUMULATIVE GRADE AVERAGE. STUDENTS IN THIS SITUATION SHOULD FIRST CONTACT THEIR COURSE ADVISORS FOR APPROVAL BY E-MAIL AND THEN DEPOSIT THEIR ADDITIONAL COURSE FEE TO İŞ BANK'S ACCOUNT NO 6806-107 (\$ ACCOUNT) OR 6806-380 (€ ACCOUNT) AND WRITE THEIR STUDENT NUMBER AND MENTION THE NUMBER OF ADDITIONAL COURSES THEY ARE TAKING.
- ADDITIONAL COURSE RIGHTS WILL BE AVAILABLE AFTER 3 BUSINESS DAY.
FEES OF STUDENTS WHO WANT TO TAKE ADDITIONAL COURSE(S) (1 ADDITIONAL COURSE FEE: 362.5\$ OR 302.5 €) CAN BE DEPOSITED UNTIL 18 MARCH 2022.
- ALL STUDENTS MUST LOG IN TO THE STUDENT INFORMATION SYSTEM BEFORE 18 MARCH 2022 AND NOTIFY THEIR COURSE ADVISORS IF THERE IS A PROBLEM. THE REGISTRATION OF THOSE WHO DO NOT REPORT A PROBLEM WILL BE FINAL AND NO CHANGES WILL BE MADE AFTERWARDS.
- IN CASE OF OIBS PROBLEM(S), THE DETAILS OF THE PROBLEM, AS WELL AS THE STUDENT NUMBER, NAME AND TELEPHONE INFORMATION SHOULD BE SUBMITTED ELECTRONICALLY TO oibs@eul.edu.tr. TELEPHONE NOTIFICATION OF THE PROBLEM WILL NOT BE ACCEPTED. FOR THE SOLUTION OF THE PROBLEM, THE STUDENTS WILL BE CONTACTED BY PHONE OR ELECTRONIC MAIL.