



## EUROPEAN UNIVERSITY OF LEFKE Student Disciplinary Code

These Regulations have been prepared based on “the Regulations for Associate and Undergraduate Degree Education and Examinations” and “the Regulations for Graduate Education” of the Cyprus Science Foundation (CSF) – the European University of Lefke.

|  |    |
|--|----|
| <b>PART I: GENERAL PROVISIONS</b> .....  | 2  |
| Article 1 Aim .....  | 2  |
| Article 2 Scope .....  | 2  |
| Article 3 Definitions .....  | 2  |
| <b>PART II: DISCIPLINARY PENALTIES</b> .....   | 3  |
| Article 4 Disciplinary Penalties .....   | 3  |
| Article 5 Acts and Behaviours which Require a “Warning” Penalty .....  | 3  |
| Article 6 Acts and Behaviours which Require a “Reprimand” Penalty .....  | 4  |
| Article 7 Acts and Behaviours which Require Suspension from the University for a Period of between a Week and a Month..... | 4  |
| Article 8 Acts and Behaviours which Require Suspension from the University for one or two Semesters ....                   | 5  |
| Article 9 Acts and Behaviours which Require Dismissal from the University .....  | 6  |
| Article 10 Cases to which no Provision Applies .....   | 7  |
| Article 11 Repetition of Disciplinary Action .....   | 7  |
| <b>PART III: DISCIPLINARY INVESTIGATIONS</b> .....   | 7  |
| Article 12 Authorized Officials .....  | 7  |
| Article 13 Investigation Committees .....  | 7  |
| Article 14 Investigation Period.....   | 8  |
| Article 15 Conduct of the Investigation.....   | 8  |
| Article 16 Right to Defence .....  | 8  |
| Article 17 Investigation Report.....   | 9  |
| Article 18 Measures to be taken during the Investigation Process .....   | 9  |
| Article 19 Conduct of the Disciplinary Investigation together with the Criminal Proceedings .....                          | 9  |
| Article 20 Finalizing the Disciplinary Investigations .....  | 9  |
| Article 21 Officials and Committees Authorized to Impose a Disciplinary Penalty .....                                      | 9  |
| Article 22 Convening the Disciplinary Committee .....  | 10 |
| Article 23 Organization of the Proceedings of the Committee.....   | 10 |
| Article 24 Quorum.....   | 10 |
| Article 25 Reporter .....  | 10 |
| Article 26 Discussion Method .....   | 10 |
| Article 27 Voting.....   | 10 |
| Article 28 Decision .....  | 10 |
| Article 29 Deadline for the Decision .....   | 11 |
| Article 30 Matters to be taken into Consideration while Imposing a Disciplinary Penalty.....                               | 11 |
| <b>PART IV: IMPOSITION and APPEAL</b> .....  | 11 |
| Article 31 Notification of the Disciplinary Penalties Imposed.....   | 11 |
| Article 32 Imposition.....   | 12 |
| Article 33 Administrative Jurisdiction and Period for Appeal .....   | 12 |
| Article 34 Time Limit.....   | 12 |
| <b>PART V: MISCELLANEOUS PROVISIONS</b> .....  | 13 |
| Article 35 Notification and Domicile .....   | 13 |
| Article 36 Submitting the Investigation File.....  | 13 |
| Article 37 Method of Communication.....  | 13 |
| Article 38 Confidentiality .....   | 13 |
| Article 39 Remittance of Penalties .....   | 13 |



|            |   |    |
|------------|---|----|
| Article 40 | Repeal .....                              | 13 |
| Article 41 | Cases to which no Provision Applies ..... | 14 |
| Article 42 | Enforcement.....                          | 14 |
| Article 43 | Execution .....                           | 14 |

## PART I: GENERAL PROVISIONS

### Article 1 Aim

The purpose of this regulation is to set the provisions related to disciplinary actions, processes, and governance and define the disciplinary penalties that will be applied to students who do not fulfil the obligations imposed by the by laws, statutes, regulations and directives on or off campus, or who do not fulfil the stated requirements, who violate the rules and student honour or dignity, or who commit immoral and dishonourable acts.

### Article 2 Scope

The infraction of the disciplinary rules, disciplinary actions and the authorized personnel responsible for applying these disciplinary actions, authorized disciplinary committees and disciplinary inquiries, objections to disciplinary actions, and the processes and procedures applicable to these disciplinary actions at the European University of Lefke are clearly stated in this Regulation.

### Article 3 Definitions

Unless otherwise indicated,

- a) The terms: “Rector, Rectors’ Office, University, Cyprus Science Foundation Board of Trustees, Faculty, Institution, School, Vocational School, Research and Implementation Centre, Preparatory School, Department, Dean, Department Chair” will have the same meaning as those given in the Statute Establishing the European University of Lefke,
- b) “University” refers to “All units at the European University of Lefke”,
- c) “The University Disciplinary Committee” refers to “the University Executive Board”,
- d) “The Disciplinary Committee” refers to the committee assigned by the EUL Senate and which is responsible for disciplinary procedures at the university.
- e) “Investigation Committees” refer to the committees formed by the Rector in order to investigate and inspect collective and continuous student unrests,
- f) “Disciplinary Committee of the relevant Unit” refers to the committees of the relevant Faculty, School or Institute.
- g) “Student” is a person registered to any academic unit of the University for educational purposes,
- h) “Suspension from the University” refers to the banning of the student from entering the building, campus, extension parts, and facilities of the university within a specified period.



## PART II: DISCIPLINARY PENALTIES

### Article 4 Disciplinary Penalties

Disciplinary penalties are as follows:

- a. **Warning:** Informing the student by a letter that s/he should be more careful about her/his behaviour and responsibilities. This letter is placed in student's file, but is not issued with any official documents.
- b. **Reprimand:** Informing the student by a letter that s/he is at fault regarding her/his behaviour and responsibilities. This letter is placed in student's file, but it is not issued with any official documents.
- c. **Suspension from the University for a Period of between a week and a month:** Informing the student by a letter that s/he has been suspended from the University for a period of between a week and a month, and that s/he cannot benefit from any student rights during this time. It is recorded in the student's file and issued together with any official documents related to the student concerned.
- d. **Suspension from the University for one or two semesters:** Informing the student by a letter that s/he has been suspended from the University for between one or two semesters, and that s/he cannot benefit from any student rights during this time. The penalty is recorded in the student's file and issued together with any official documents related to the student concerned. Students given this penalty may also be dismissed from the dormitories for the period of punishment and no refund is available.
- e. **Dismissal from the University:** Informing the student by a letter that s/he has been dismissed from the University with the condition that s/he will never be accepted to any higher education institution as a student again. It is recorded in the student's file and issued together with any official documents related to the student concerned.

### Article 5 Acts and Behaviours which Require a "Warning" Penalty

- (a) Behaviour and/or attitude inappropriate to the norms of behaviour students are expected to have,
- (b) Having a rude and disrespectful manner towards others; shouting, singing, playing an instrument in a way that disturbs others, making noise, polluting the environment, using derogatory, rude language or swearing at others,
- (c) Failing in or delaying the submission of information/documents requested by the authorities without valid reason and being ignorant of the questions asked.
- (d) Occupying seats which are reserved for the lecturers and guests in conferences and meetings,
- (e) Not informing of or attempting to hide from authorities a witnessed event or action that is prohibited and requires disciplinary proceedings to be taken.



## **Article 6 Acts and Behaviours which Require a “Reprimand” Penalty**

- (a) Acting and behaving in a way that violates student honour or dignity,
- (b) Writing or drawing pictures, symbols, and similar images on the walls and inventory stocks,
- (c) Not informing or giving incomplete or wrong information about matters when requested by the authorities.
- (d) Placing advertisements/announcements on places which are not designated by authorities,
- (e) Disturbing the order of lessons, seminars, laboratory and workshop practices, or conferences,
- (f) Attending the activities such as lessons, seminars, conferences and practical studies in an intoxicated condition,
- (g) Without the prior written consent of the Rectorate, organizing or participating in the organization of a meeting, conference, competition, open discussion, etc., utilizing the name of the university within or outside the University in a way that gives the impression to the public or the press that the mentioned activities are organized by the university,
- (h) Violating any other traffic rules within the University, speeding and/or driving dangerously, parking in prohibited or restricted places and/or parking improperly, and/or ignoring the warnings of the University’s traffic/security officers on the campus.

## **Article 7 Acts and Behaviours which Require Suspension from the University for a Period of between a Week and a Month**

- (a) Restricting the freedom of education and instruction directly or indirectly; behaving in a way that disrupts the peace, order and functioning of the institution,
- (b) Behaving in an inappropriate way that disturbs order and violates the programme during ceremonies,
- (c) Engaging in political activities within the University,
- (d) Occupying the seats of academicians and other guests in meetings and ceremonies and continuing this behaviour despite being warned,
- (e) Hindering disciplinary procedures from proceeding in a proper way,
- (f) Distributing leaflets and putting up posters and banners within the University without approval,
- (g) Cheating or helping others to cheat or attempting to cheat in examinations.
- (h) Writing/drawing/hanging/sticking unethical, ideological or political scripts, pictures, emblems, etc. on inventory stocks, doors, walls and similar places within the University,



- (i) Causing damage to notices, programmes, etc. put up with the approval of /by the University,
- (j) Ignoring invigilators' warnings and requests relating to the order of an examination and arguing with the invigilators.
- (k) Gambling and making others gamble within the University Campus.

**Article 8 Acts and Behaviours which Require Suspension from the University for one or two Semesters**

- (a) Threatening administrative and academic staff or other support personnel of the University, showing disrespect for their honour and dignity or committing offence against them either in written or oral form,
- (b) Acting alone or as a group, talking or publishing anything against the administrators of the University or their decisions in an offensive way, causing agitation among students against them or encouraging students to behave in such manner or attempting to commit such offences,
- (c) Motivated by political and ideological purposes, attempting actions such as boycotting, invading, restraining or behaving in an attempt to hinder the services of the University,
- (d) Attempting actions to segregate groups by language, nationality, race, religion or religious sect,
- (e) Attacking the university staff or students physically,
- (f) Stealing,
- (g) Making someone use a document issued in the name of himself/herself or using a document issued in the name of someone else,
- (h) Motivating students or other people to take action to hinder the functioning of the University,
- (i) Organizing meetings and attending such meetings in open or closed areas of the University without the permission of the authorities, making statements, attending meetings or ceremonies as though a student representative,
- (j) Contrary to rules, entering the buildings of the University although it is prohibited or damaging or destroying buildings that have been closed by the relevant units of the University,
- (k) Keeping, copying or distributing any publication forbidden by the University,
- (l) Acquiring or attempting to acquire examination questions before the examination time by physically entering the office of an instructor or via the computer network or bribing or offering a bribe to university personnel to this end,
- (m) Damaging or destroying the inventory stock of the University or attempting to do so or encouraging such an action or participating in the related action (the responsible student(s) is/are bound to pay the indemnity resultin from such actions)



(n) Changing the information on any official document given by the University or using changed or falsified documents or attempting to do so.

## **Article 9 Acts and Behaviours which Require Dismissal from the University**

(a) Physically Forcing officers and students to leave the school, thus obstructing them in the execution of their duties, or forcing students to do so,

(b) Motivated by political and ideological purposes, disturbing the peace, order and functioning of the University, attending or attempting actions such as boycotting, invading and restraining the work of the personnel, or encouraging such actions.

(c) Keeping, copying or distributing political and ideological notices, posters, tapes, etc. forbidden by the University or writing/depicting them on the university buildings or inventory stocks in these buildings, or propagating them in writing or verbally.

(d) Forcing a person or a group to organize a criminal action or participate in such an action or make false statements or adduce false evidence relating to a criminal action or take the blame for a crime by duress.

(e) Being a member of an illegal organization, organizing actions on behalf of such an organization or providing assistance to an illegal organization,

(f) Using, carrying, possessing or trafficking illegal drugs,

(g) Having been formally charged with crimes against the state,

(h) Carrying guns, bullets, knives, or any other devices and explosives that are produced for offensive and defensive purposes, keeping them within the University or being sentenced due to these kinds of crimes,

(i) Forming open or secret societies either in the buildings or facilities of the University without approval,

(j) Cheating in an examination by threatening others, opposing the invigilators in expelling a cheating student from the classroom, taking an examination instead of someone else, or asking someone else to take an examination instead of him/her,

(k) Hampering the procedures relating to disciplinary prosecutions or the Disciplinary Committee's work by using force or with threat,

(l) Raping,

(m) Giving someone wanted by the security forces a shelter or hiding such a person,

(n) Hindering students from attending classes or taking examinations and/or hindering lessons or examinations from being administered in any way, forcing students to leave a classroom or behaving in such a provocative or compulsive manner as to make students leave a classroom during a lecture,



- (o) Torturing a person or a group or having them torture a person or a group for any reason,
- (p) Within or outside the University, threatening the Chairman and/or any member of the CSF Board of Trustees, any personnel of the University or their family members verbally or in writing and/or committing, intentionally causing, attempting to cause or participating in causing damage to personal belongings or property of the above-mentioned personnel (the responsible student(s) is/are bound to pay the indemnity resulting from such actions).

### **Article 10 Cases to which no Provision Applies**

Persons who act or behave in way that requires a disciplinary action and which is similar to one of the provisions mentioned above in terms of quality and nature, should be given the same disciplinary punishment.

### **Article 11 Repetition of Disciplinary Action**

When an action or behaviour requiring a disciplinary penalty is repeated by the student concerned, a subsequent heavier penalty is given. If a student is to be given the same disciplinary penalty for a third time, but due to different actions and behaviour, a subsequent heavier penalty is given instead.

## **PART III: DISCIPLINARY INVESTIGATIONS**

### **Article 12 Authorized Officials**

Officials authorized to start investigations are as follows:

- (a) In cases of disciplinary actions committed collectively and continuously and/or unrests in common areas or places, the Rector of the University,
- (b) In cases where the disciplinary offence has been committed by a faculty student, the Dean of the relevant faculty,
- (c) In cases where the disciplinary offence has been committed by a student from an Institute, the Director of that Institute,
- (d) In cases where the disciplinary offence has been committed by a student from one of the Schools, the Director of the relevant School.

Officials who are authorized to give disciplinary penalties may either conduct the investigation in person or assign investigator(s) to conduct the investigation.

### **Article 13 Investigation Committees**

When necessary, regarding collective and continuous student unrests, special investigation committees composed of academic personnel from faculties, institutes, schools and conservatories (if any) under the chairmanship of a professorial staff member can be formed by the Rector in necessary number according to the scope and the nature of the event. Relevant experts can be invited to join the committee if needed. These committees report the reasons for these events and precautions to be taken in order to prevent the repetition of such incidences in writing to the Rector.



#### **Article 14 Investigation Period**

A disciplinary investigation has to be launched within a month following the date when the offence has been reported. If an investigator has been appointed, s/he is promptly informed about the appointment and the investigation. The investigation has to be concluded within two months following the official approval of the investigation.

In the event the investigation is not concluded within the given time limit, the investigator may request an extension stating his/her reasons for it. The investigation period can be extended if approved by the authorized official(s).

All investigation processes are confidential.

#### **Article 15 Conduct of the Investigation**

The investigator hears the witnesses, examines the relevant area and consults experts; s/he is also entitled to do so by Proxy (taking evidence from an absent witness), where necessary. The minutes of each investigative proceedings are taken. The minutes are then organized to include the time, place and nature of the investigation, identities of persons involved in the event, and the questions addressed and answers given if an affidavit is made. Then the minutes are signed by the investigator, the investigation clerk and the party who made the affidavit or those that were present during the area examination, and those that provided certain requested documents. In the instructions for investigation by proxy, the witness' identity and address, and other informative details are clearly stated. The witness is put under an oath in the required manner, and the form of the oath administered to her/him is also recorded.

University personnel are obliged to provide any information, document and/or assistance when required by the investigators.

#### **Article 16 Right to Defence**

(a) The student who is the subject of a disciplinary investigation is informed in writing of the offence s/he is accused of at least seven days prior to the date on which he is required to present his defence. In the letter sent to the student, s/he is instructed to appear to conduct his/her defence at the time, date and place specified. When such notification is impossible, notices are put up in the relevant Faculty or School to inform the student that s/he should contact the investigator to present his/her defence.

(b) In the notification sent to the student, it is made clear that if s/he ignores the notification without a valid excuse, or fails to inform the authorities of his/her excuse in time, s/he will lose the right to defend her/himself and a decision will be made about him/her based on other evidence.

(c) If the student provides a valid excuse for his/her failure to appear, or proves that s/he was prevented from appearing by conditions beyond his/her control, s/he is allowed a reasonable period within which s/he is required to send his/her defence in writing. Students who are under arrest are informed that they can send their defence in writing.

(d) The provisions of Article 35 and 37 are applied in any notification proceedings.





(e) The conduct of the investigation should allow the student to defend himself/herself fully. However, this right cannot be abused by the student by making it a false reason to delay the conclusion of the investigation.

### **Article 17 Investigation Report**

A report is prepared at the end of the investigation. The report includes the approval for the investigation, starting date of the investigation, the identity of the student/s who is/are the subject of the investigation, the nature of the committed offences, the stages of the investigation, the evidence and summaries of the student's/students' defence. In the report, each item of offence is individually considered, the evidence obtained is carefully assessed to determine whether or not the offence was actually committed and an appropriate penalty is proposed. The originals and copies of existing documents are enclosed with the report and are submitted to the authorized official in a file.

### **Article 18 Measures to be taken during the Investigation Process**

If s/he finds it necessary, the investigator may ask the authorities to ban the suspect from entering the University premises. The decision of the authorities then becomes effective.

The student's transfer to another school or faculty within the University or to another institution of higher education or his/her leaving the University, for whatever reason, after s/he has committed the offence, will not prevent the start or the conduct of an investigation, or the taking of appropriate decisions.

### **Article 19 Conduct of the Disciplinary Investigation together with the Criminal Proceedings**

The start of criminal proceedings against does not delay the start of disciplinary investigations in the same case. Being convicted of the same offence under the penal code does not constitute an impediment to the imposition of a disciplinary penalty.

### **Article 20 Finalizing the Disciplinary Investigations**

(a) The investigation report and its enclosures are submitted to the relevant Dean of the Faculty or the Director of the Institute or the School by the investigator for further examination. The investigator then submits the report to the Disciplinary Committee.

The decision of the Disciplinary Committee of the relevant unit is finalized by the University Disciplinary Committee within 30 days.

(b) When necessary, the authorized officials may ask the investigator to correct any defects in the process of investigation by extending the investigation period or assigning a new investigator.

### **Article 21 Officials and Committees Authorized to Impose a Disciplinary Penalty**

(a) The Disciplinary Committee of the relevant unit is directly authorized to impose a warning, a reprimand and a suspension from the University for a period of between a week and a month.

(b) The University, the Faculty, the Institute and the School Executive Committees/Boards also function as the Disciplinary Committees of their own organizations.



## **Article 22 Convening the Disciplinary Committee**

The Disciplinary Committee of EUL is principally the University Executive Board. The Senate may form a Disciplinary Committee composed of a Chairman, a Deputy Chairman, a clerk and two members who are elected from the academic personnel. This Committee is formed for a period of two years. The Committee or members whose period of office is expired can be re-elected. Depending on the seriousness and the scope of the event, the Rector may chair the Committee. The competent authority for the approval of the decisions taken by the Disciplinary Committee is the University Executive Board. The Disciplinary Committee convenes at the venue, on the date, and at the time to be determined by the Chairman.

## **Article 23 Organization of the Proceedings of the Committee**

The Chairman is responsible for the preparation of the agenda, notification to all concerned, and the proper conduct of the proceedings of the committee.

## **Article 24 Quorum**

As the Disciplinary Committee, the quorum of the Executive Board is more than half of the total number of the members.

## **Article 25 Reporter**

This post is undertaken by the member assigned by the Chairman. The reporter completes the investigation of the file in two days at the latest and submits his/her report to the Chairman.

## **Article 26 Discussion Method**

Discussion of the matter is initiated after the explanations of the reporter. If required, the Committee hears the investigators. When the matter is clarified and the relevant discussion is proved to be sufficient, the decision is voted on and then announced by the Chairman.

## **Article 27 Voting**

Each member of the Disciplinary Committee should vote either in the negative or the affirmative. Abstaining from voting is not allowed. Decisions are taken following the absolute majority of the members.

In the case of a tie, the vote of the Chairperson determines the decision (counts as two votes). The summary of the decision is provided in the minutes signed by the members.

## **Article 28 Decision**

The Disciplinary Committee is free to accept or reject the mode of punishment proposed in the report of the investigation. The Committee can put another disciplinary punishment into force provided that the reasons for it are explained.



## **Article 29 Deadline for the Decision**

The Committees authorized to impose disciplinary penalties are required to take a decision within 10 working days following the completion of the investigation.

## **Article 30 Matters to be taken into Consideration while Imposing a Disciplinary Penalty**

While deciding on a disciplinary penalty to be given, the authorized officials and committees take the severity of the disciplinary action, the purpose, previous records, behaviour, attitude and contrition of the offender into consideration.

(b) If a student commits a disciplinary offence together with other students from other universities, the subsequent heavier disciplinary penalty (stated in these regulations) is imposed.

(c) In the case of disciplinary offences being committed collectively by a group of students and specific offences committed by each individual student not being identified, each student of the group is penalized according to the decision of the officer or the committees in charge.

## **PART IV: IMPOSITION and APPEAL**

### **Article 31 Notification of the Disciplinary Penalties Imposed**

The disciplinary penalty to be imposed at the end of the disciplinary investigation is informed to:

- (a) The student who is the subject of the disciplinary investigation,
- (b) The student's father or mother, or to the closest relative of the student in absentia of parents,
- (c) Public or private organizations or persons giving a scholarship to the student concerned,
- (d) YODAK

In addition to the ones mentioned above:

- (i) All Higher Education Institutions,
- (ii) Police authorities,
- (iii) Relevant Military Recruiting Office,
- (iv) OSYM if the student is from Turkey

are also informed in writing when the student is dismissed from the university.

Disciplinary penalties may also be notified by announcement at the relevant University and affiliated organizations.



### **Article 32 Imposition**

Unless the date of enforcement is specified in the decisions taken by the authorized officials or committees, disciplinary penalties take effect from the date of their imposition.

### **Article 33 Administrative Jurisdiction and Period for Appeal**

“Warning” and “Reprimand” penalties directly given by authorized officials on the grounds of the investigation file are absolute and judicial action cannot be taken against the decisions concerned.

No appeal can be made to a higher authority regarding decision of “Suspension from the University for a Period between a Week and a Month” or “Suspension from the University for one or two Semesters” penalty given by authorized officials or committees respectively. However, administrative judicial action can be taken against these decisions.

Appeals regarding the dismissal penalties given by the Disciplinary Committees can be made to the University Executive Board within 15 days

In the case of an appeal, the University Executive Board, which is the authority for appeals, either approves or disapproves the penalty given after examining the decision concerned.

If disapproved, the Disciplinary committee or authorized official decides on the appeal taking the reason for disapproval into consideration.

Judicial action can be taken against the decision of the University Executive Board.

### **Article 34 Time Limit**

If the disciplinary investigation is not initiated within:

(a) one month for “Warning”, “Reprimand” and “Suspension from the University for a period between a week and a month” penalties, or

(b) six months for “Suspension from the University for one or two semesters” and “Dismissal from the University” penalties,

following the date when the authorized officials have learnt about students who have committed the offences which require disciplinary action according to these regulations, the period of authority to impose an disciplinary penalty expires.

If no disciplinary penalty has been imposed within two years following the commitment of offences requiring disciplinary actions, the period of authority to impose a penalty expires. However, in cases where authorized officials or committee require a judicial decision, the time limit begins from the date on which the judicial decision is confirmed. The above-mentioned requirement is determined by an interim decision by the authorized official or the committee.



## **PART V: MISCELLANEOUS PROVISIONS**

### **Article 35 Notification and Domicile**

(a) All notifications relating to the disciplinary investigation are either made in writing and sent to the address given by the student at his/her registration, or the notified document is announced within the University.

(b) Those students that have not informed the University authorities of any changes in their addresses, or have given false or incomplete addresses at their registration will not be allowed to claim that they have not been notified, if a letter has been sent to their last known address in the EUL records.

### **Article 36 Submitting the Investigation File**

The investigation files are submitted with a list of the records or documents enclosed. The list is signed by the party submitting them and the party receiving them.

### **Article 37 Method of Communication**

Letters to individuals are sent by registered mail. If a document is delivered by hand, the signed documents are kept in the file.

### **Article 38 Confidentiality**

All investigation proceedings are confidential. For those who violate the confidentiality of the investigation, the provisions of “EUL Academic Personnel Disciplinary Code” and “EUL Administrative Personnel Disciplinary Code” are applied.

### **Article 39 Remittance of Penalties**

Upon the student’s application remittance is allowed after having served the disciplinary penalty recorded in his/her student file, if the student is observed to have been flawless in his/her conduct for a minimum of one year following service of the penalty was completed,

(a) “Warning” and “Reprimand” penalties can be remitted after the proposal of the relevant Dean or Director and the approval of the Executive Committee.

(b) Penalties heavier than a Reprimand can be remitted after the proposal of the relevant Dean or Director and the approval of the Senate. The penalty is no longer noted on official documents issued. However, loss suffered by the student as a result of the penalty is not compensated.

(c) Requests for a remittance cannot be issued before gaining the right to graduate.

### **Article 40 Repeal**

(a) For offences committed before the effective date of these regulations, provisions of the previous regulations are applied.



(b) Provisions relating to the initiation of the disciplinary investigation and the time limit for the disciplinary penalty decision cannot be applied to offences committed before the effective date of these regulations. However, proceedings for offences committed before the publication of these regulations are finalized in two years following the publication date.

(c) The regulations (EUL Student Disciplinary Code) which were approved by the decision dated 06.04.2005 and numbered BOT/278.11 and which were in force at the time these regulations were approved has been repealed.

**Article 41 Cases to which no Provision Applies**

Cases to which no provision of this article applies, the Senate and the Executive Board decisions are applied.

**Article 42 Enforcement**

These regulations have been approved by the Senate decision dated 07.04.2010 and numbered 06.2010 and gone into force by the decision of the Board of Trustees dated..... and numbered BOT/..... .

**Article 43 Execution**

The provisions of these regulations are administered by the Rector of EUL.