EXCELLENT







EUROPEAN UNIVERSITY OF LEFKE www.eul.edu.tr



information guide

Fall 2025-2026





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WELCOME TO **OUR UNIVERSITY**







www.eul.edu.tr

Contact Number: +90 392 660 2000

Ext: 2102-2104 Email: dos@eul.edu.tr MS Teams: dos@eul.edu.tr/ STUDENT DEANS OFFICE 1





L A Welcoming Note From the Dean of Students

Dear Students.

Welcome to Your University!

We are pleased to welcome you to European University of Lefke, where you will embark on a journey of new beginnings, academic excellence, and personal growth. The Dean of Students Office is committed to supporting you throughout this exciting chapter of your life. Here, you will not only gain professional knowledge and skills, but also build new friendships, explore and develop yourself, realize your potential, and collect unforgettable memories.

As the Dean of Students Office, our mission is to support your academic, social, and personal development throughout this journey, help you adapt to campus life with ease, and provide every kind of assistance to ensure you have an enjoyable and fulfilling university experience. In pursuit of this mission, One of our responsibilities is to address your concerns and requests promptly and to facilitate effective communication between you and the university administration. To this end, you are kindly invited to submit your petitions, requests, and complaints to the Dean of Students Office. Additionally, for those off-campus, you may also send your requests via email. We assure you that your submissions will be reviewed carefully, and all feedback regarding your petitions and complaints will be provided through the Dean of Students Office within a short timeframe. Adopting a proactive and solution-oriented approach, we offer comprehensive guidance and support to maintain the highest standards of student satisfaction and create an environment where you always feel supported, valued, and connected - as if you were never far from home. Through our Student Development and Psychological Counselling Unit, we aim to help you discover your true potential, enhance your personal growth, and become individuals who contribute positively to society. We believe that our office will be enriched and strengthened by your ideas, contributions, and active participation.

The Dean of Students Office is committed to ensuring that your university life is productive, enriching, and full of memorable experiences. We warmly invite you to take an active part in all our activities and initiatives - creating, sharing, and learning together as valued members of our vibrant university community.

Prof. Dr. Ebru Oğurlu Dean of Students

GUIDLINES ON PREPARING YOU FOR YOUR TRAVEL

Congratulations!! You are one step closer to being a part of the EUL Family. We would like to share important information that will help guide you before, during and immediately after your journey to the Turkish Republic of Northern Cyprus / European University of Lefke. Please find below crucial information along with a necessary check-list for a speedy follow up.

Effective immediately, all students who are required to hold a Transit visa to travel to the TRNC and are admitted to our University are required to ensure to apply for a Double Entry Turkish Transit Visa (cift transit vize) with a special note stating the purpose of TRNC Entry (Education TRNC, TRNC Entry, etc.).

We recommend that you carry a Visa or Master Card as you may need to use it during travel.

We have an Emergency Hotline available that you should keep in touch with before and during your travel.

+90 539 121 4300

Travel Check List:

- International Passport
- Round Trip Ticket to Ercan (ECN) printed copy
- Turkish Double Entry (Çift Transit Vize) or TRNC Visa (if applicable)
- All Original Academic Records
- Conditional, Formal Acceptance Letters & Account Statement for Payment Proof
- Cash Money (preferably Euro, Dollar, Sterling)(Minimum 500 USD)
- Credit Card
- International Adaptor
- Mobile Charger

All the above mentioned should be safely and neatly placed into your HAND BAG.



Allocate the ORIENTATION TEAM at the airport. (Assistants who will be on duty to help greet you and guide you to the campus via the Local Transportation).

Allocate free WiFi at the airport and MAKE SURE TO CALL YOUR FAMILY for travel updates. If you arrive during the day, ask the Assistants to help you drop off your Luggage at the Luggage Point so you can freely move about and complete your Orientation Procedures. If you arrive in the evening ask the Assistants to help guide you to allocate your reserved accommodation (You will be expected to be on campus the next moring to start and complete your Orientation / Registration process).

Make Sure to have all your ORIGINAL DOCUMENTS in hand as you reach STATION 1 at the Student Affairs Centre. Registration will be done here.

O1 STEP O3 STEP

05 STEP **07**

02 STEP

Purchase a mobile card at the airport as this will be compulsory while doing your Student Residence Permit. 04 STEP

Allocate the ORIENTATION TEAM on Campus (Assistants who will be on duty to help greet and Orient you effectively & efficiently).

06 STEP

Allocate free WIFI areas on Campus (Look for the WIFI Sign in each station you visit during your process).



Visit all Stations along with a Campus Tour with the help of the Orientation Team.

Key Steps to Follow

Here is a TOP LIST of GUIDELINES to follow UPON arrival:

Make note of English TEST requirements and make sure to take the TEST if it is applicable to you (date & time can be found within this guide, campus billboards & social media). Ask the Orientation Team for guidance.

Open up a bank account. Learn about other Transfer possibilities such as Western Union, Money Gram etc. You may obtain this information from the Social & Cultural Activities Centre.

Follow
Announcements via
Social Media as there
will be a seperate
Welcoming
Orientation
conducted by your
Faculty.

Check academic calender on regular basis for important dates.

09 STEP

11 STEP **13**

15

10 STEP

Start your STUDENT RESIDENCE PERMIT immediately at the SOCIAL & CULTURAL ACTIVITIES CENTRE. However, be prepared to make student residence permit payment upon arrival at station 1. **12**

Obtain your Student ID Card. This will be done upon completion of your Registration. More information can be obtained at the Student & Cultural Activities Centre.

14 STEP

Join all the Orientation Events. This is a perfect way to adapt to your new surrounding, meet new people & HAVE FUN. For the past two decades, the European University of Lefke has been successfully providing Higher Education to thousands of students and has contributed to the economic and cultural life on a global level. We are very proud to say that we have students coming from many parts of the world and in return you should be proud for joining such a multicultural atmosphere.

Whether you have joined us for an Associate, Undergraduate or a Postgraduate Degree, your time here will be a valuable educational experience which will enhance both your personal and professional development.

From the point of your arrival to the point of registration, the Staff of the Social & Cultural Activities Centre will make sure to help you and navigate your way through the whole registration process efficiently and comfortably.

Please make sure that you thoroughly read the contents of this guide and always feel free to ask questions. Our aim is to meet all of your expectations.

There will be several events throughout the Academic Year and therefore you are strongly recommended to keep a lookout for announcements via Social Media and/or official website page at www.eul.edu.tr/en/

EULOfficial Instagram page: eul_lau

EUL Student Oriented Instagram page: eul.social

Mrs. Kezban ZURNACI Manager of the Social & Cultural Activities Centre

A Welcoming Note And Orientation Guidelines

University is one of the most important investments you can make for yourself as it shapes your future and helps you to become the best you can. Learning, exploring and experiencing outside of a classroom is just as important as your academia.

The people you meet, the events you attend, the organizations you take part in will all play an important role to get the best from university life. It will give you a chance to make lifelong friends from different cultures and will play an important part in your key to success.

The Social & Cultural Activities Centre has been specially designed to support these factors. Each section of the centre uniquely coordinates personal development, thrives on improving the quality of student life and promotes student satisfaction.



Join a Club

Making new friends can sometimes be challenging, especially at the primary stage of university life. Joining a club is the perfect way to overcome these challenges. It gives you the opportunity to meet fellow students with the same interests.

Societies

Many studies and surveys across the globe show that the main motivation of the new generation is to seek new cultural experiences while studying abroad. Internationalization is highly reputable in today's world of higher education. Learning about new cultures, new languages and new religions are not only interesting but also have a great impact on personal development.

The European University of Lefke has numerous societies to help support internationalization on campus with a fine touch of multiculturalism. Students are encouraged to join any club or society as an active member or simply attend any of the events and organizations.





First Step Registration

Second StepEnglishPlacementTest

Place: Student Affairs Centre

Place: English Preparatory School Lefke Centre Campus

Submission Requirements:

Undergraduate & Associate Degree Students:

- High school diploma or graduation document
- Six (6) passport size photographs
- English Language Qualification (IELTS, TOEFL, etc.)

Postgraduate Degree Students:

- High school diploma or graduation document
- Original Bachelor Transcripts and diploma
- Eight (6) passport size photographs
- English Language Qualification (IELTS, TOEFL, etc.)

If you do not hold any internationally recognized English Language qualification, you will be required to take the English Placement test at the English Preparatory School. First test is scheduled for 19.09.2025, and following tests will be announced at station 1.

If you pass the test, you will be able to register your courses with the Faculty. If you fail to pass the test, you will be automatically registered within the English Preparatory School where you will obtain a study kit including various English Text and Work Books. You will also obtain a timetable from the English Preparatory School of your weekly programme.

Third StepCourseRegistration

Congratulations!

After completing your first step of registration which is handing over original documents, you will obtain step by step guidelines from the Registration Office.

Course registrations of all first year and/or English Preparatory School students who are newly enrolled for 2025-2026 Fall term will be done by their course advisors.

Your final step will be to locate and visit your Course Advisor or your English Preparatory School Advisor (whichever is applicable to you) to obtain your class timetable and sign your academic record sheet.

Once your reach this point you will know that you are officially registered at the European University of Lefke.

Obtaining Student Certificate

This is the ONLY & MAIN written document proving your Student status at the European University of Lefke and may be used for personal/formal use. The Registration Office Student Affairs Centre is where you can apply for a Student Certificate.

Student ID Card

Your ID Card will be available for you to collect during Registration. The collecting point is The Registration Office Student Affairs Centre. This card is only valid when bearing an official sticker and the validity of the card is for one term only. You are required to place a new sticker on the card each term. For more information about obtaining/updating the validity of your ID card please visit the Registration Office Student Affairs Centre.

Sample of ID Card:









Additional Information:

Look Out, Settle & Get Ready for Registration Helpdesk(s)

There will be several helpdesks open during Orientation where you can get advice and information. You will find helpdesks in selected areas such as the airport and the entrance of the campus at the Student Affairs Centre. The helpdesks will be staffed by student ambassadors who will be a part of the Welcoming Committee. They will be more than happy to answer any of your questions and guide you in the best possible way.

Selecting your Accommodation

Accommodation Reservation

Choosing an accommodation is one of the most important areas of your preparation. Being away from home can sometimes be challenging especially in the primary stages of your University life. Thus your accommodation should be paid & confirmed before arrival to the University. If you have already made the required non-refundable accommodation payment in order to secure a room prior to your arrival this means that a room has already been allocated to you and you will be placed into your room the moment you arrive.

If by any reason you do not have a reserved accommodation after arrival you may ask for guidance to the Social & Cultural Activities Centre, via the Welcoming Committee.

Top Up Payment

All students are required to make top up payment on tuition and accommodation (if applicable) upon arrival during the registration period. Top up payment can be made directly using our online payment system https://opay.eul.edu.tr/sanalpos/defaultENG.aspx or in person directly to the bank located at the Student Affairs Centre of the European University of Lefke.

Student Residence Permit Procedures

After registration (handing over original documents to the Registrar's Office), the next step will be starting your Student Residence Permit procedure. As a freshman, the Orientation Team will help you every step of the way (From Start to Finish) to complete your process. However, as an International Student, you are liable to renew your Student Residence Permit every year. Therefore please read the mentioned process carefully and refer to this guide when needed

Documents Required For Freshman Students:

- Original Academic Records to be submitted to the Registration Office, Student Affairs Centre Copy of Passport
- Copy of Passport

 Dorm Letter (if residing in dorm which can be obtained by Dorm Management)

 Proof of Address from the district of Lefke (If residing in private accommodation)



Step by Step of all procedures throughout the whole process for the years to come

The student must visit the https://permissions.gov.ct.tr/ login Click on https://permissions.gov.ct.tr/ signup

In accordance with Immigration laws and requirements, all International Students are required to apply for a Student Residence Permit and ensure the permit is renewed each academic year.

Students are required to obtain a Student Certificate for the concerning Academic Year after completing registration via Registration Office, Student Affairs Centre.

Once a student is officially registered for the concerning Academic Year their student portal will be avtivated and ready for permit renewall process.

Prices

The Student Residence Permit prices will appear on the students' ID Residency System which states, health insurance, medical fee and yearly fee which can only be paid by Credit Card. Local Bank account is required.





Click SIGN UP NOW

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The students must fill the INFORMATION IN CAPITAL LETTERS Exactly how their name shows on the EUL Registration system.

Prices are valid until 01.09.2025

SEPTEMBER 2025 TO SEPTEMBER 2026 8,704.34 TL (Includes HEALTH FEE) STAMP & TAX FEE: 673.00 TL TOTAL FEE:9,377,34 TL

All required fees are subject to change.
All permits must be renewed every calendar year.

Sample Documents of Receipt after payment (sent via e-mail through formal database)

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In case of further help you may contact

DEAN OF STUDENTS OFFICE

Tel: +90 392 660 2104 E- Mail: dos@eul.edu.tr

REGISTRATION OFFICE

Tel: +90 392 660 2126 +90 392 660 2130 E- Mail: registrar@eul.edu.tr

OFFICAL WEBSITE ADDRESS & DETAILS

http://icisleri.gov.ct.tr/

STREET ADDRESS: Sht. Hüseyin Bora Sok. No:20 Kızılay

Mahallesi / Lefkoşa

PHONE LINE: +90 392 611 11 00 - +90 392 611 11 92

FAX: +90 392 611 11 70 - +90 392 611 11 71-

+90 392 611 11 72

Summary of Residency Permit Process:

- Open Student Residency Account
- Pay for Medical Blood Test by Credit Card
- Await Green light from the Ministry of Health
- Pay for Student Residency Permit by Credit Card
- Print completed Residency Permit

For any problems please email: info.icisleri@gov.ct.tr

Sample Copy of Student Permit

Kuzery Kubris Türk Cumhuriyeti / Turkici Republic of Northern Cypres

Iglişleri Bakanlığı / Miristry of Intertor

OD 12606

OGRENCİ İzin BELGESİ / STUDENT PERMIT

ADI SOYADI
Aları Garanın

DOĞUN YERKİ
PROCO / MAROC

PASAPORT NO.

OÇ 4004867

ADI 900-1 YARINİ

OK. 10. 1993

Aları dava

PASAPORT NO.

OÇ 4004867

Alarının Dava

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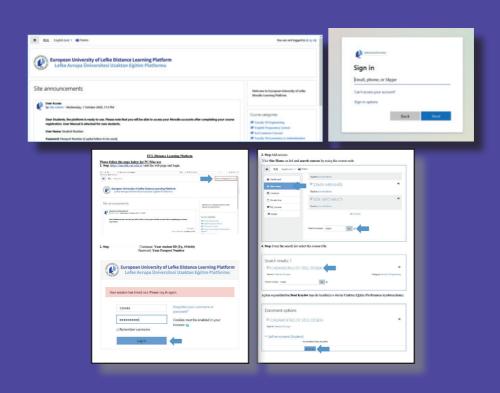
This is your YKN (foreign ID number)

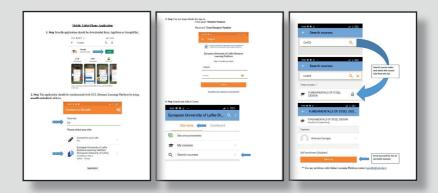
For further information and assistance feel free to contact the Dean of Students Office and/ or Registiration Office (Student Affairs Centre)

European University of Lefke Course Management Platform

You can follow your courses on our university's course management platform

- 1. To access the EUL course management platform, log into the platform page: https://moodle.eul.edu.tr/
- 2. Username: Your Student Number, Password: Your Passport number (with capital letters)
- 3. If you encounter any problems, you can send a detailed e-mail to helpdesk@eul.edu.tr along with student number, name and phone/ WhatsApp information.





Once you manage to login to The Course management Platform you will need to login to EUL MS Teams Application using the following site https://teams.microsoft.com/

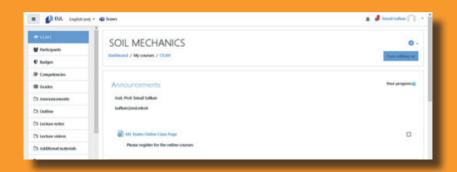
• Username: your student number@eul.edu.tr

(example: 25140001@eul.edu.tr)

• Password: Std and your passport number (With capital letters)

(example: StdAE9876549876).

If you encounter any problems, you can send a detailed e-mail to helpdesk@eul.edu.tr along with your student number, name and phone or WhatsApp information.



Grading System & Transcript

Know Your Academic Boundaries & Aim For the Best...

Attendance in class is COMPULSORY for all Associate, Undergraduate and Postgraduate Degree courses and the rate of demanded participation is 70% for theoretical courses.

For all Practical Courses the rate of demanded participation is 80%.

Students who do not apply to these rules will be subject to obtain FA.

You will obtain a formal Transcript at the end of each term showing your grades. The transcript is official only if it bears the seal of the University, hologram of the University and the signature of the Registrar. If you are in the need of a transcript at any time you need to deposit the concerning fee and visit the Registrar's Office at the Student Affairs Centre.

- Explanation of FA Fail of Absence
- Consenguences of FA

Students who obtain FA in any particular course, will be subject to retake the same course again.

 Obtaining FA in all courses (meaning not attending any classes and/or not officially freezing a term) may result in dismissal.





Grading System and Evaluation					
GRADE	VALUE	EXPLANATION			
A, A-	4.00, 3.70	OUTSTANDING			
B+,B	3.30, 3.00	VERY GOOD			
B-, C+, C	2.70, 2.30, 2.00	GOOD			
C-, D+, D	1.70, 1.30, 1.00	CONDITIONAL PASS			
D-, F	0.70, 0.00	FAIL			
FA	0.00	FAIL BY ABSENTEEISM			
S	-	SATISFACTORY			
U	-	UNSATISFACTORY			
TP	-	THESIS IN PROGRESS			
I	-	INCOMPLETE			
W	-	WITHDRAWN			
E	-	EXEMPTION			
T		TRANSFER			

HIGH HONOUR:

Granted to a student, with a normal course load, whose GPA is in between 3.50 and 4.00 inclusive and CGPA is at least 2.00

HONOUR:

Granted to a student, with a normal course load. whose GPA is in between 3.00 and 3.49 inclusive and CGPA is at least 2.00

SATISFACTORY: A student obtains a satisfactory standing when he/she scores a GPA between 2.00 2.99 inclusive and CGPA is at least 2.00

UNSATISFACTORY: A student obtains an unsatisfactory standing when he/ she scores a GPA between 0.00 and 1.99 inclusive but his/her CGPA is at least 2.00.

Academic Standing for Master Programmes

SATISFACTORY	CGPA > 2.50	UNSATISFACTORY	CGPA < 2.50			
Academic Standing for Ph.D Programmes						
SATISFACTORY	CGPA > 3.00	UNSATISFACTORY	CGPA < 3.00			

Student Information System (OIBS)

Technicalities you need to know

The Student Information System is a specially designed platform for students to obtain necessary information such as grades, course programmes etc. For further information regarding the platform please visit our website at http://www.edul.edu.tr/en/ and/or www.sis.eul.edu.tr

Logging on to the system

You need to create a password to log in to the Student Information System (OIBS).

- 1) Select option of Student Entry
- 2) Go to Password Reset as a first user and/or anytime you may forget your password
- 3) Find the two options available:

OPTION 1 - Proceeding by using PERSONAL INFORMATION

OPTION 2 - Proceeding by using E-MAIL INFORMATION

SPECIAL NOTES to KNOW AT THIS POINT:

- i)identification Number = Passport Number
- ii)E-mail Address = Your EUL E-mail address for example:
- 25140001@std.eul.edu.tr
- iii)The system has a five minute set-up period. If you pass this time frame you will have to start the process all over again
- 1)If and when the entered information matches and is confirmed by the system (SIS), you will automatically obtain a TEMPORARY PASSWORD
- 2)Go back to sis@eul.edu.tr
- 3) With the given TEMPORARY PASSWORD you can now enter as the following:

User Name: Your Student Number for example 25140001

Password: TEMPORARY PASSWORD

Sum: There will be a section asking for a calculation SUM for security purposes

FINALIZING YOUR PASSWORD/MAKING YOUR PASSWORD

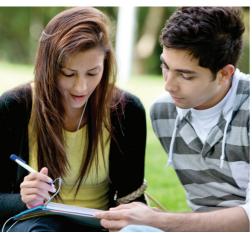
PERMANENT:

Once you enter the system with your temporary password, you will be asked to change to a permanent one.

While completing this process, you will be given guidelines where you should remember that the system process will ONLY be completed once all the steps are conducted.

FURTHER & DETAILED GUIDANCE WILL BE GIVEN DURING ORIENTATION







E-mail Activation

Every EUL student is provided with an email account.

It is advised that you use your email account actively.

In order to use this service, browse https://std.eul.edu.tr/ at any computer with internet connection or browse https://www.eul.edu.tr/en/ and click on "Student Web Mail" link. Below is the procedure for users to follow in order to change their passwords.

- 1- Enter your student number twice as your user name and one-time password and click on "Sign in".
- 2- On the next screen, enter your student number to "Password" section and a password of your choice to the "New password" and "Confirm" sections. The password you will create should contain at least 6 characters comprised of numbers and letters (English alphabet).
- 3- Then, you can access your email account by clicking on "Sign in".
- 4- You need to use your new password to sign in from now on.

A sample student email address: studentnumber@std.eul.edu.tr (for example:25140001@std.eul.edu.tr)

2025-2026 FALL TERM COURSE REGISTRATION PROCEDURE FOR FACULTY STUDENTS

Course registration of our new first year department students will be done by their course advisor. You must find your Advisor and complete your process.

You may find the name of your Advisor once you have successfully entered the SIS system.



Academic Rules

Duration of Academic Period

One academic year consist of approximately 16 week terms. It is vital to note that all students are required to pay for second academic year tuition before the commencement of Fall 2025 classes.

Late Registration

Late registration is the set time that is followed by the commencement of courses as well as the add /drop periods.

Course Load

The normal course load of a student in each semester is indicated in the programme of the department. (The course load can be increased by one course with the recommendation of the Advisor and approval of the Head of Department). Every student who takes an additional course to the normal course load pays the fee for each additional course regardless of enrolment or scholarship status.

Add/Drop Courses

The student is given a period of time to choose the course in which he / she will attend. The students may drop or take new courses during or after term registration by making a formal request to their Academic Advisors and the approval of the Head of the Department. This task needs to be completed within the period specified on the academic Students must always calendar. consult their Advisor before making an add/drop request to avoid facing restrictions that may occur during the whole process (Starting from the first lesson day until the end of add/ drop period).

Obligation for Attendance

Attendance is compulsory in all courses. Students are required to attend 70% of theoretical courses. Matters about attendance are determined by the regulation.

General Rules And Regulations

- All fees are non-refundable and non transferrable.
- All original academic records that confirm the degree award you provided to receive the Conditional Acceptance Letter, must be submitted during the registration period, otherwise your admission will be cancelled.
- Due to the governmental regulation and completion of registration process, the university must hold all the original documents of the students until graduation.
- Student Residence Permit fee is paid by the student upon arrival. Students must use the online system for the completion of Immigration process (information given throughout this booklet). The Dean of Students and/or Registration Office may give guidance if and when needed.
- No money transfer can be made between accounts of different students.
- No certificate will be issued by the university for students with an outstanding balance (debt).



- Newly arrived students can only ask to change their programme after two Academic Terms of study. Students who wish to change their programme MUST fill out the official PROGRAMME CHANGE REQUEST FORM at the Registration Office, Student Affairs Centre before the beginning of each academic term. Please note that the request is subject to evaluation in accordance with admissions regulations.
- Students who wish to terminate their studies will be subject to pay an extra fee and are required to complete all formalities and collect their own documents.
- The university has the right to increase registration fees if and when found necessary.









Welcoming Week And Orientation Days

Welcoming Week and Orientation Days are probably one of the most important period of time for all newly registered students on campus. It is aimed to guide all new comers as it helps cruise their way through the necessities of University Life. Orientation Week will start upon the moment of arrival to the moment of the commencing of classes.

It is filled with various seminars and activites.

You will see announcements all around campus, at the welcoming desk as well as on the University website. There is always a possibility that the mentioned programme may change. Please follow the guidance of the Welcoming Committee upon arrival for the latest updates. Updated information is also available on our website at www.eul.edu.tr









LIFE ON CAMPUS

Dean Of Students Office

Helping Students Find Their Way

Life at the European University of Lefke is much more than just academics. The university offers its students a comprehensive and well-structured campus life that complements their academic pursuits with opportunities for personal and social development. From the moment you step onto the EUL campus, you become part of a diverse and inclusive community committed to excellence, innovation, and personal growth.

The EUL campus offers a wealth of opportunities beyond the classroom. With numerous student clubs and organizations, cultural events, sports facilities, and social activities, there is always something to inspire, engage, and connect you with fellow students from around the world. The Dean of Students Office is committed to supporting you by fostering an inclusive, safe, and dynamic campus environment. Our campus is equipped with advanced academic facilities, including modern classrooms, laboratories, libraries, and sports centers, designed to support both the educational and extracurricular needs of our students. From student clubs and cultural events to sports and wellness programs, there are countless opportunities to get involved, express yourself, and make the most of your time here. Thus, from the outset, the University is committed to providing an environment that fosters student satisfaction, intellectual growth, cultural diversity, and a strong sense of community.

We encourage you to actively participate in campus life, connect with peers, and take advantage of the resources available to enhance your university experience. Remember, your time at the European University of Lefke is not just about earning a degree – it's about growing as an individual and becoming part of a welcoming and supportive community.

Welcome to a campus life full of possibilities! Location of Office: Student Affairs Centre (Top Floor)







CONTACT US:

Tel: +90 392 660 2104 E- Mail: dos@eul.edu.tr

CONTACT US:

Tel: +90 392 660 2160 E-mail: library@eul.edu.tr

Library

A Students Door to Lifelong Learning

All kinds of resources are available in the Library. Online resources can be accessed on and off campus. When accessing library databases, journal articles, or e-books from off campus, you will be prompted to login using your username and password. Please contact the library via the following email to get your username and password: library@eul.edu.tr

Memberships

- All registered students are accepted as natural members of the EUL's Library.
- Students wishing to activate their memberships must fill in a library registration form and include one passport sized photo with their student ID.
- Students and staff are required to revalidate or renew their library card every academic year.
- All members must abide by the rules and regulations of the library.

For more information regarding Memberships and Rules & Regulations please visit our website via the link below: http://www.eul.edu.tr/en/

The Computer Centre & IT Services

The Heart of EUL

The Computer Centre is the "HEART" of technological functions and IT Services of the University. Their services include all intranet and internet facilities on campus.

As a newly registered student you will obtain an e-mail address. With this mail address you can keep a communication link within the University surrounding. The concerning address allows you to have access through the internet to crucial and essential information when required. This includes registering, learning notes, grades and more.

Sample:

Student Number: 25140001

Student E-mail Address: 25140001@std.eul.edu.tr

Password: Std + Passport Number (ALL AS ONE WORD)

To access this service, it is sufficient to write https://std.eul.edu.tr in the address section of the web browser programme on any computer connected to the Internet or click the "Student Web Mail" link from http://www.eul.edu.tr/en/

For security reasons, it is recommended that the user change their password regularly.

CONTACT US:

Tel: +90 392 660 2282 E-mail: bim@eul.edu.tr





Health Centre

In-Case of Need of Emergency

Health Centre is located at the main campus behind the Faculty of Pharmacy. The university ambulance is also on 24 hour standby to transport patients to the nearest health facility. The Health Centre offers basic health services such as patient examination, vaccinations or shots, stitching and bandage dressing. In cases when necessary patients may be kept under observation at the health centre.

The branches at the Health Centre

- -Internal Medicine
- -General Surgery
- -Dermatology
- -Dentistry
- -Eye Diseases
- -Ear, Nose, Throat
- -Psychiatry

Student Development & Psychological Counselling

It is Always Mind Over Matter. Let us help.

purpose of EUL's Psychological Counselling Office is to provide you with support for emotional, social and academic issues using scientific methods. EUL's Psychological Counselling Office will provide you useful techniques to better adapt to university life. You can learn problem-solving and decision-making skills, which in turn make you more independent and better able to handle any type of situation. The Psychological Counselling Office provides confidential counselling in a "free-will" environment. The Office also offers guidance services, research activities and psychological counselling in both individual and group settings.

CONTACT US:

Expert Consultant Tel No: +90 660 2180

E-mail: sgazi@eul.edu.tr

Faculty of Dentistry Dental Treatment Clinic

The clinic provides all kinds of services related to dental and oral health to students with modern technological facilities.





CONTACT US: Tel: +90 392 660 2202 E-mail: dentistry@eul.edu.tr

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Cafés & Restaurants On Campus

Delicious Food Options to Fit Your Lifestyle

The various cafes and restaurants on campus offer a wide range of quality and tasty menus at reasonable and affordable prices. Breakfast, lunch and dinner are served within the facilities. Hot meals, fast food, snacks and drinks are available from early morning until late at night.

Vitamin Café Diamond Place: Ground Floor of Rauf Raif Denktas Education Complex +90 392 660 4022

Liman Café
Place: Next to Library
+90 392 660 4024

Vitamin Café
Place: Between
CL Building & Library
+90 392 660 4025

Orta Café
Place: Next to
EUL Bus Terminal
+90 392 660 4030

Gloria Jean's
Coffee Shop
Place: Next to Student
Affairs Centre
GSM:
+90 533 826 6402



Sports Complex

Fitness is not a destination it is a way of life

The Sports Complex located on campus aims to provide you opportunities of having a healthier and active life style, enriching campus life & helping to implement lifelong sports activities and physical fitness programmes.

EUL Sports Teams:

You can join various sports activities held at the University. Experts from the Department are always ready and enthusiastic on helping either in Team Play or simply for self-improvement. All EUL Students are welcome to join the team try-outs during specific times of the year. Try-out dates may be obtained by the Management of the Complex.

CONTACT US: Tel: +90 392 660 2170 E-mail: spor@eul.edu.tr

GENERAL RULES & REGULATIONS

You need to become a member of the Sports Complex before using the facilities. This involves filling out a form (including a pocket sized photo) and a minor health inspection from our Health Centre for "Health & Safety Precautions". There is also a membership fee involved for becoming a member.

Prior reservation from the Sports Complex Staff is required (a minimum of 24 hours) for the use of tennis courts and the Astroturf football pitch(s). A separate hourly fee will be subject for using the Astroturf Football Pitch (There is an extra fee that is required to pay for the use of this facility)

Memberships need to be renewed each term.

General use, guidelines, fees and working hours of all facilities may be obtained by the Sports Complex Management or by visiting the university website.







Residence Halls

Your Home Away From Home.

Most of you who have decided to live within the university Residence Halls have already completed the required reservation. Congratulations!!! We are looking forward to welcoming you in your new home surrounding.

We understand that adjusting to new surroundings is not always easy and therefore it is our duty to make this whole process as smooth as possible. It is strongly advised to secure a place prior to your travel as our rooms are reserved on a "FIRST COME FIRST SERVED" basis.

Every student is required to pay a nonrefundable payment in order to reserve a room in any of our Residence Halls.

It is very important to understand and learn your surrounding including "Rules & Regulations" in order to implement in your own lifestyle. Therefore it is strongly recommended that you know all the "Do's & Don'ts'" while living in any one of our Residence Halls.



IMPORTANT INFORMATION THAT YOU NEED TO KNOW

Selecting your Accommodation

It is STRONGLY ADVISED that students select suitable accommodation within the Lefke Region since the university transportation operates within this range. Commuting to and fro further places will be time consuming and may affect class attendance.

Entering Your Room & Signing Your Contract

The moment you arrive to the university you will be assigned to your room providing that you have made the required reservation prior to your arrival. You will be asked to sign a contract that will hold all necessary information including starting and ending dates (please read the contract before signing so you know your liabilities).

Paying Your Deposit

The security deposit fee is an amount that is taken for the sole purpose of securing the premises that you will be occupying and covers the cost of any damages to the room at the end of the contract date. In the event that the cost of damages exceeds the amount of the security deposit, you will need to pay the difference.

Duration of Contract and Staying Longer

The duration of every Residence Hall at EUL is two (2) Academic Terms.

Extending Your Contract for the Next Academic Year

Students who wish to continue to stay at any one of our Residence Halls will be asked to make Pre-reservation for the next academic year. There will be an application and a non-refundable reservation payment involved. Please follow the guidelines and announcements of the Management as there is only one set time frame for this purpose.

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Request of Room Change

We give paramount importance to the well-being of all students living in our Residence Halls and understand the concept of "Roommates". Therefore we allow all students to ask to change a room for one time only with no extra cost. Repetition of Room Change Request(s) will be subject to an extra fee payment.

Decorating Your Room

We understand that decorating your room is the best way to make it feel like home. However, it is advised that you do not place, hang, or write anything on the walls of your room as this will result in a fine to your security deposit. Please note that it is forbidden to place posters depicting political views, alcohol, tobacco, illegal drugs and sexually explicit images.

Cable TV & Internet

There is a TV Room within all Residence Halls. TV's with cable satellite setup and internet access are also available.



Door Lock's For Safety

You will be assigned a Card (if applicable in the Resident Hall you reside in) for building entry and a key to your room at the beginning of your contract. It is your responsibility to take good care of your key and/or card. If at any point you lose either one, you must immediately apply to Management to make a replacement request. Replacing card or keys is of cost and will be deducted from your deposit.

Utilities & Laundry

Electric utilities are not included in the Residence Hall prices. Each room has its own Electricity Box where electricity is purchased as a "Pay as you go" service. Laundry is done by students themselves. There are Laundry rooms in all of our Residence Halls.



Storage Space in Between Academic Years

If you intend to renew your contract and you have followed the necessary procedures of reservation for the next academic year, you are then entitled to leave your personal belongings during summer holidays. There is no extra cost for storing however the Dormitory Management will NOT take any responsibility for lost goods.



Following Announcements

The best, most effective and fastest way to contact students is by making formal announcements. Therefore you will always find various announcements on Social Media and Billboards within the Residence Halls of EUL. It is your responsibility to follow these announcements on a daily basis.



CONTACT US: Tel: +90 392 660 2152 E-mail: dormitory@eul.edu.tr

Transportation

Moving Freely for Easy Access and Mobility

Access to and from the University is possible through regular bus services. There are bus services to Güzelyurt, Lefke, Yedidalga Doğancı, Gemikonağı throughout the day and in the evenings seven days a week. There are also weekend free bus services to other cities. For more information about weekend bus services you may contact the Dean of Students office at dos@eul.edu.tr. There are more than 30 stops all around the area(s) where students can take buses through bus stop signs where available. Free Wi-Fi Internet connection is available in all of our vehicles.

This guide also provides the EUL Bus Service Lines & Routes. It is recommended that you look into the schedule to find out where the University busses are running from. For more information on the daily route of University Transportation and their timings, you may look into the website at www.eul.edu.tr/en/ or look into the "Bus Schedule "listings in the designated Bus Stop area on campus.

CONTACT US:

Tel: +90 392 660 2241

E-mail: transportation@eul.edu.tr

Using Your Own Vehicle on Campus:

If you wish to enter and park within campus premises with your own vehicle on a regular day to day basis you MUST obtain a "Vehicle Sticker" to be placed on the far right corner of the front wind shield.

For further guidelines of how to apply and purchase a "Vehicle Sticker" please contact the Dean of Students Office Student Affairs Centre at dos@eul.edu.tr

Sample of EUL Bus Stop Sign:



DURAK BUS STOP

Public Transportation

There are several other options for students to commute to and from any location within the area and to other parts on the Island. These include private Taxi's as well as buses and Airport Bus Shuttle Services. You may ask the Welcoming Desk upon arrival for information about Public Transportation.

EUL Bus Service Lines And Routes



Other Services

The Necessities That Make Life Easier

Security

Your wellbeing is one of our major priorities. Security guards on the campus carry out their duties 7 days a week, 24 hours a day with the assistance of security cameras to provide students studying at the European University of Lefke with a safe and secure environment.

The security ensures that campus life is in line with TRNC laws and regulations of the University, protects the premises of the University and controls traffic on campus.

Bookstore

North Cyprus's largest bookstore "Deniz Plaza" has an on-campus branch which meets the stationary needs of students studying at EUL. Students may find all kinds of books, stationary equipment or photocopying facilities at the "Deniz Plaza" EUL branch. Contact details: +90 392 660 4032

Banking Services

There are several banks located on campus and within the town of Lefke that allow students to open accounts as well as a variety of ATM machines that accept Visa/Mastercard withdraws. Opening an account will ensure that you are able to receive money from home.

Postal Services

There is a Post Office on campus located within the Faculty of Medicine building. All postal mail which arrives at the university address is distributed from this office. All undelivered mail is returned to the Post office. All International Students can collect their mail from the Dean of Students Office on a daily basis.

Registration Procedures for Mobile Devices

Requirements for application are as follows:

- a.Petition (To be completed during registration)
- b. The device which is going to be registered.
- c.Passport (Foreign Nationals), Identity Card (TRNC and TR Citizens only)
- d.Original Student Certificate (For Foreign Students Enrolled (including Associate, Bachelor, Master and PhD programs) in Higher Education Institutions approved by Ministry of Education and Culture in TRNC)
- e.If the device is found to be technically suitable for registration, the registration fee will be paid at the Registration Unit. The Registration Unit does not accept payment in cash. Payment can be made by a bank card or a credit card at the Registration Unit or deposited into the bank account of the authority (Bank Account Information will be provided during registration).

Upon completion of the transaction in the MCKS Registration Unit, you will receive your documents, invoices and receipts indicating that your device has been registered. At this stage, the registration process of your device is not completed.

Along with the documents received from the Registration Unit, the Customs Tax of the device must be paid to the Customs personnel which is located within the same building. The following must be submitted during the Customs Tax payment:

- a.The device which is registered.
- b.Passport (Foreign Nationals), Identity Card (TRNC and TR Citizens only)
- c.All the documents taken from the Registration Unit.

You can complete your registration by submitting the document received as a result of the payment made to the Customs and Registration Unit and the invoice or receipt received from the MCKS Registration Unit to the Subscriber Registration Unit within the same building or to Turkcell or Telsim Subscriber Registration Centers in the district.

If you do not submit your documents to the

It you do not submit your documents to the Subscriber Registration Unit/Centers, your registration process is not completed.

Frequently Asked Questions:

Q: Where do I go once I arrive on campus?

A:If you arrive during the day you will be welcomes at the Helpdesk at the entrance of the University Student Affairs Centre. If you do not have accommodation reservation, you can do so upon arrival. Upfront payment is required for completion of reservation.

Q: When and where will I register?

A: You will register at the Student Affairs Centre at the Entrance of the University (Please check the map within this guide and look for the building called STUDENT AFFAIRS CENTRE). You are expected to start your registration the following day after your arrival. This may also be on the same day if you arrive during office hours.

Q: Should I obtain a Student Residence Permit?

A: Yes. In order to become legal within the Turkish Republic of Northern Cyprus, every International Student MUST obtain a Student Residence Permit. You will be guided on what you will need to do, where you will go and who will help you during registration.

Concerning Government Office

Ministry of Interior www.icisleri.gov.tr Sht. Huseyin Bora Sok. No: 20 Kızılay Mahallesi / Nicosia

Switchboard:

- +90 392 611 11 00
- +90 392 611 11 92

Fax:

- +90 392 611 11 70
- +90 392 611 11 71
- +90 392 611 11 72

Q: Will I find Internet Wi-Fi on campus and in my accommodation?

A: The EUL has internet throughout the campus, on all of its transportation vehicles and in Resident Halls.

Q: Where can i optain information on booking accommodation fot the upcoming years?

A:You can apply in April and May directly to the dormitory management in order to book accommodation for the upcoming years.

Q: Where can I obtain an invoice for future payments?

A: The Student Accounts Office located on the first floor of the Student Affairs Centre. You can also send an e-mail to accounting@eul. edu.tr or visit the payment link of our website www.eul.edu.tr/en/ for further guidance. Always remember that making payment on time is crucial. If payments are not completed on time you will be facing late registration fee penalty. The best way to follow dates is by frequently using and checking the Academic Calendar.

Q: What is the best way to obtain latest information and announcements on campus?

A: As a part of your settling and registration you will be assigned with a new e-mail address that you will be using during your education here at EUL. If you follow the guidelines within this guide you will obtain information on how to change this e-mail address to what you prefer. You will frequently receive e-mails on various updates and announcements. The second way is to follow the announcements around the campus on "Announcement Boards". The third way suggested is to join the formal Social Media means of the University (eul_lau & eul.social).

Q: Do I have Health Insurance and what does it cover?

A:Every international student studying at the EUL is entitled to a Health Insurance plan. This is covered once you obtain your Student Residence Permit. It is an annual coverage and will be renewed each year once the permit is renewed. Therefore, it is strongly recommended that you follow guidelines from this booklet on how to start and complete the process of your Student Residence Permit. For more information on obtaining this service you may contact the Dean of Students Office, Student Affairs Centre at dos@eul.edu.tr.

Q: Where can I purchase a mobile card?

A: There will be several points where you can obtain a Mobile Card on and off campus. The first point is at the airport. The second option will be on campus at the Welcoming Desk Student Affairs Centre.

Q: Do I need to register my mobile here in North Cyprus?

A: According to the Rules and Regulations of North Cyprus, all mobile devices that are not purchased here on the island are to be registered and for duty to be paid on their importations within 90 days of arrival. For more information on "How to Register Your Mobile Phone" please contact the Orientation Team.

Concerning Government Office

https://www.bthkmcks.org/ Correspondence Address: INFORMATION TECHNOLOGIES AND COMMUNICATION INSTITUTION BİLGİ TEKNOLOJİLERİ VE HABERLEŞME KURUMU Rauf Raif Denktas Street Aydemet/ Nicosia-TRNC

You must book an appointment prior to your visit.

Telephone: +90 392 444 28 45 Fax: +90 392 227 96 35

E-mail: info@bthk.org

Q: Are there any Part-Time jobs available on campus?

A: Yes. There are various jobs available on campus either term or project based. You may ask at the Student Affairs Centre for further assistance on where to go, how to apply and what may be available.

Q: Are there any shops close to the University?

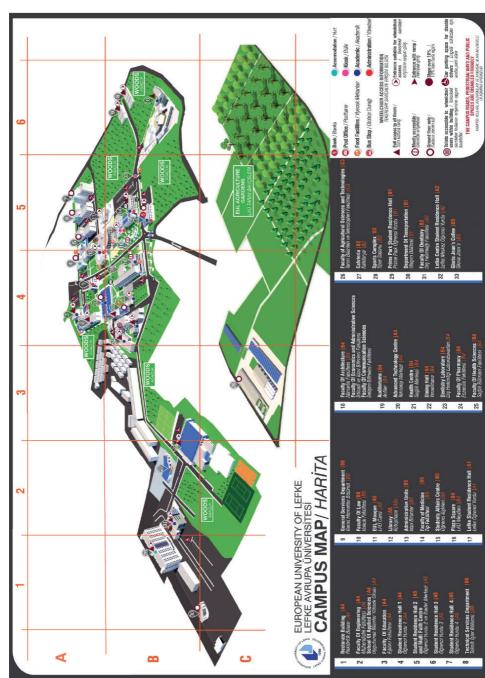
A: Yes. You will find that are plenty of shops around the town of Lefke that will meet all your requirements including food, clothes, stationery, house appliances etc. For more information about shopping ask the Welcoming Committee members.

Q: Where can I obtain detailed information about North Cyprus?

A: The best way to adapt to your surrounding is by gathering all the information you can about it. In this case we recommend you visit the official website of North Cyprus at https://www.cyprusparadise.com/articles/practical-information/ for detailed information you many need to know.



CAMPUS MAP





EUROPEAN UNIVERSITY OF LEFKE









